

Notice of Public Meeting
Juneau Public Library Board of Trustees
Wednesday, September 11, 2019 at 4:30 p.m.

Meeting Room at the Juneau Public Library
250 N. Fairfield Ave., Juneau, WI 53039

Any trustee unable to attend, please notify the Library at 920-386-4805

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT / CORRESPONDENCE
3. APPROVAL OF AGENDA / Action
4. APPROVAL OF MINUTES / Action
 - a. August 14, 2019
5. BUDGET / Discussion with possible action
 - a. 2018 Library Budget analysis information; review
 - b. 2019 City of Juneau monthly expenses for August; in progress due to recoding of expenses
 - c. Capital Expenses for 2020; overview of 5-year plan
 - d. City budget proposal minus payroll figures; draft
 - e. Board budget proposal; in progress
6. FINANCIAL REPORTS / Action
 - a. Approval of bills for August 14 - September 10, 2019
 - b. Treasurer's report
 - c. Year-to-Date Board Expenditures and Year-to-Date City Expenditures
7. BUILDING & GROUNDS - Discussion with possible action
 - a. LED Sign; review quote
 - b. Security Cameras; review quote
 - c. Landscaping improvements; update
8. PERSONNEL / Informational
 - a. Staff evaluations; update
 - b. Continuing education for Library Director, J. Thrane; update
 - c. Continuing education for Youth Librarian, S. Lange; update
9. SERVICES & PROGRAMS / Discussion
 - a. August programming stats
 - b. September programming calendar; update and forecasting of October programming
 - c. Now open on Saturdays from 9:00 am - Noon (Labor Day through Memorial Day)
 - d. Monthly "Job Search & Resume Clinic" offered by Worksmart Network
 - e. Possibility of JPL going fine free for Children and Young Adult books; tabled until after WLA conference
 - f. Year-to-Date Circulation
10. PUBLIC RELATIONS / Discussion
 - a. Blue Zones Supporting Organization; update
 - b. "Teacher Book Bag" service; update
 - c. Dodgeland Open House attendance on Wednesday, August 28
 - d. Dodgeland Homecoming parade on Friday, October 11
11. MONARCH LIBRARY SYSTEM / Discussion with possible action
 - a. 2019 Family Frontier Day @ Pioneer Village is Saturday, September 28 from 10:00 am-2:00 pm; update
 - b. Wisconsin Library Association Conference is Oct. 8-11; reminder about rescheduled board meeting
12. DIRECTOR'S REPORT / Informational
 - a. Written and verbal report for August 2019
13. BOARD PLANNING / FUTURE AGENDA ITEMS / Action
 - a. Juneau Public Library Board of Trustees-Special Budget Meeting; need to schedule
 - b. Juneau Public Library Board of Trustees will meet next on Wed., October 30, 2019
14. ADJOURNMENT

Cc: Library Trustees: E. Gratton, K. Pauly, R. Smanz, W. Smedema, K. Marose, A. Thompson, J. Hirschfeld
City Hall: P. Bunkoske, V. Easterly, Mayor D. Wegener
Media: Independent News/Watertown Daily Times (news1@wdtimes.com)

The public is welcome to attend. Requests for persons with disabilities who need assistance to participate in this meeting should be made to Library Director at 920-386-4805 with as much notice as possible.

Dated and posted: 09/09/2019 4:00 PM