

**CITY OF JUNEAU  
STREET OPENING PERMIT**

Doing work for: \_\_\_\_\_  
Subcontractor: \_\_\_\_\_  
(Deposit will be sent to subcontractor unless otherwise indicated)  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

Date: \_\_\_\_\_

**#313**      \$25.00 Fee Paid    YES    NO

Receipt Number \_\_\_\_\_

**#312**      \$600.00 Deposit Paid    YES    NO

Receipt Number \_\_\_\_\_

Anticipated Work Dates: From \_\_\_\_\_ To: \_\_\_\_\_

Street Name: \_\_\_\_\_ Location-From : \_\_\_\_\_ To: \_\_\_\_\_

Purpose:       Retire Service       New Service       Main Extension  
               Leak Repair       Other: \_\_\_\_\_

Location       Roadway       Terrace       Other: \_\_\_\_\_

Street Surface:       Concrete       Blacktop       Gravel       Other: \_\_\_\_\_

Type of Patch:      Backfill \_\_\_\_\_      Surface \_\_\_\_\_

Required Date of Completion: \_\_\_\_\_

Proof of Insurance – (Contractors Required to have \$1,000,000.00 Minimum):     Yes     No

Provide City with Deposit of \$600.00 Check – to be returned upon satisfactory completion of project.

**A one-year warranty is mandatory for all street openings and turf restoration.** You are responsible for any damage to other utilities or property caused by you or your contractor. By signing below, you acknowledge that you have read the back of this permit and agree to the terms and conditions therein.

\_\_\_\_\_ agrees to complete their work in accordance with the rules set forth by the City of Juneau Common Council and the special provisions of this permit.

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

(For Office Use Only)

Work Completed Date: \_\_\_\_\_ Inspected By/Date: \_\_\_\_\_

Deposit Returned:    YES    NO      Approved By: \_\_\_\_\_

Comments: \_\_\_\_\_

Distribute:    Customer    –    Street Dept    –    Electric Dept    –    Water Dept    –    Deputy Treasurer

**Contact Number:**

Chad Stange, Street Superintendent:	920-210-4095
Randy Schaefer, Wastewater Superintendent:	920-386-4815
Edward Brockner, Electric Superintendent:	920-386-4808
Dave Beal, Chief of Police	920-386-4810
City Hall	920-386-4800
Diggers Hot Line:	1-800-242-8511

**Permit Holder Must:**

- Call Diggers hotline
- Provide barricade for the site
- Back fill must be compacted
- Site to be restored to the original condition or better
- Contact the City Garage (Chad Stange) when the job is done

**12.08.040 Street excavations.**

- A. Permit Required. No person shall excavate or cause excavation to be made in any street right-of-way, alley or other public ground, without first having secured a permit for same from the director of public works.
- B. Protection of the Public. No permit shall be issued unless the method of construction and location of the work to be performed shall be such that the public safety and convenience will not be impaired. The permittee shall erect such barriers, warning lights and signs as to adequately inform the traveling public of the nature and location of the work being performed.
- C. Repair of Street Excavations.
1. The party to whom a permit is issued, under this section shall complete the permitted work involved within the time specified in the permit granted, except a reasonable time extension may be granted due to conditions which may prevent the permittee from completing such work within the time specified in the original permit.
  2. Excavated Materials. When any excavation is made in any street right-of-way or other public grounds, all unsuitable material, as determined by the director of public works, shall be removed from the site. The excavation shall be backfilled with suitable granular material, as specified by the director of public works, or other official, and such fill shall be properly placed by mechanical tamping in not more than twelve (12) inch layers.
  3. Gravel Surfaced Streets. Backfilling shall be done as in subsection C2 above to the existing surface elevation.
  4. Concrete Surfaced Streets. When concrete surface is to be removed, the concrete shall be saw-cut at least one foot outside of the perimeter of the excavation and the concrete shall be removed to the sub-base of the street. The excavation shall be backfilled as required in subsection C2 above. Concrete surfacing shall be replaced in accordance with city specifications.
  5. Bituminous Paved Streets. When bituminous street surfacing is removed, the pavement or surfacing shall be saw-cut at least one foot outside the perimeter of the excavation and removed to the sub-base of the street. The excavation shall be backfilled as required in subsection C2 above. The bituminous surfacing shall be replaced according to city specifications.
  6. Terrace (Tree Border). Excavations in the terrace shall conform to subsection C2 above, except the top four-inch layer of backfill shall be of a good grade of top soil, free of lumps or clods, seeded with grass and smoothly raked to a finish. (Prior code § 4-2-4)