

Juneau Police Department

128 E. Cross Street, P. O. Box 85
Juneau WI 53039
(920) 386-4810

REQUEST FOR OPEN RECORDS

Wisconsin Open Records Law
State Statute 19.21

REQUESTOR'S INFORMATION

Name: _____
Address: _____
Phone No: _____
Fax No: _____
E-mail Address: _____

INFORMATION ON RECORD BEING REQUESTED

Items being requested: _____
Date of accident/incident: _____
Time of accident/incident: _____
Address of accident/incident: _____
Name of parties involved in accident/incident: _____
Juneau Police Dept. complaint/report number (example 14-123): _____
Name of officer that responded to the accident/incident: _____
Number of copies for accident/incident: _____

FEES

Photocopy of any report - \$5.00 (1-5 pages) Audio CD recording - \$15.00 Per CD
6 pages and up - .50 cents for each page Photographs - \$1.00 Per Page

(Fees must be paid prior to obtaining a report)

Cash, check and money orders are accepted

If your request has been denied you have the right to a review by Writ of Mandamus or upon application to the District Attorney or the Attorney General.

FOR OFFICE USE ONLY

Request received by: _____ Date received: _____
Incident number(s): _____

Approved _____ Authority: _____

Denied _____ Date: _____

Costs: Duplicating \$ _____
 Photos: \$ _____
 Total Costs: \$ _____

To submit this form save as a PDF file and then email to cfirari@cityofjuneau.net