

Notice of Public Meeting
Juneau Public Library Board of Trustees
Wednesday, February 8, 2023 at 5:00 PM
Board Room at the Juneau Public Library
250 N. Fairfield Ave., Juneau, WI 53039

Any trustee unable to attend, please notify the Library at 920-386-4805

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT / CORRESPONDENCE
3. APPROVAL OF AGENDA / Action
4. APPROVAL OF MINUTES / Action
 - a. January 11, 2022
5. BUDGET / Action
 - a. City of Juneau monthly expenses for January, 2023
 - b. Year-to-Date City Expenditures for 2023
 - c. Update on City of Juneau audit and 2022 budget numbers
6. FINANCIAL REPORTS / Action
 - a. Approval of bills January 1 - February 7, 2023
 - b. 2022 Annual Report
 - c. Treasurer's Report for February 6, 2023
 - d. Year-to-Date Board Expenditures for 2023
7. BUILDING & GROUNDS / Informational
 - a. TalkReadPlay playspace installation scheduled for the week of March 27, 2023; update
 - b. Internet & VoIP connection "trial" with both on the TEACH (AT&T) line; update
 - c. February purchase of 3 circulation computers and two iPads in kiosk stands
 - i. Approved City capital expense for 2023 - \$5,910
8. SERVICES & PROGRAMS / Informational
 - a. January stats: programming, hoopla, WhoFi
 - b. February programming calendar
 - c. Year-to-Date Circulation (2023)
 - d. Universal Classes; update on usage reporting
 - e. RFID project; update
9. PUBLIC RELATIONS / Informational
 - a. Summer Outdoor Movies in partnership with Juneau Parks & Rec.; update
 - b. March "Round-up at the Register" with Jahnke's Piggly Wiggly
 - c. Friends of JPL "Patron Appreciation" FREE hotdog lunch on Tuesday, February 14th (Valentine's Day)
 - d. Friends of JPL "Meet the Author" event celebrating the 25th Anniversary of this library (TBD in April)
10. STAFF / Discussion with possible action
 - a. Hiring of two Library Page positions
 - b. Coverage of staff vacations in March
11. MONARCH LIBRARY SYSTEM / Action
 - a. Annual report documents opened up to MLS Directors on Tuesday, January 24, 2023
 - b. Annual report submission due March 1, 2023
 - c. Scheduling of "Special Meeting" to approve the Annual Report before sending to DPI
 - d. "Library Legislative Day" at Capital on Tuesday, February 7
 - e. Director Thrane is now serving on Monarch's ILS Committee (meets virtually each month)
12. DIRECTOR'S REPORT / Informational
 - a. Written and verbal report for January 2023
13. BOARD PLANNING / FUTURE AGENDA ITEMS / Action
 - a. Juneau Public Library Board of Trustees will meet next on Wednesday, March 8, 2023 at 5:00 PM.
14. ADJOURNMENT

Cc: Library Trustees: E. Gratton, K. Marose, R. Smanz, W. Smedema, J. Johnson, J. Haan, J. Hirschfeld
City Hall: M. Buchda, Mayor D. Wegener, C. Visser
Media: Independent News/Waterfront Daily Times (news1@wdtimes.com)

The public is welcome to attend. Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-386-4805 with as much notice as possible.

Dated and posted: 02/06/23 8:00 AM