

**Notice of Public Meeting
Juneau Public Library Board of Trustees**

**Wednesday, February 9, 2022 at 5:00 PM
Board Room at the Juneau Public Library
250 N. Fairfield Ave., Juneau, WI 53039**

Any trustee unable to attend, please notify the Library at 920-386-4805

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT / CORRESPONDENCE
 - a. Ashton Zeien, Juneau Parks & Recreation Director, will discuss the Rec. Department's recent grant award received from the GWCHF for a TalkReadPlay play space and the potential placement of this structure on the library grounds.
 - b. David Gratton, City of Juneau alderman for Ward 3, will update the Library Board on the cost estimate for the shelving units in the basement of City Hall.
3. APPROVAL OF AGENDA / Action
4. APPROVAL OF MINUTES / Action
 - a. January 12, 2022
5. BUDGET / Action
 - a. City of Juneau monthly expenses for December, 2021
 - b. City of Juneau monthly expenses for January, 2022
 - c. Year-to-Date City Expenditures for 2021
 - d. Year-to-Date City Expenditures for 2022
6. FINANCIAL REPORTS / Action
 - a. Approval of bills January 1-February 8, 2022
 - b. Treasurer's report for January 2022
 - c. Year-to-Date Board Expenditures for 2022
 - d. Federal Fund Annual Report for 2021; update with possible approval
7. BUILDING & GROUNDS / Discussion with possible action
 - a. Window Repair; update
 - b. Door locks/handles repair and replacement
 - c. New boiler service calls
 - d. Faxing "switch-over" from phone line to Internet is completed
8. SERVICES & PROGRAMS / Informational
 - a. January programming stats
 - b. February programming; update
 - c. Year-to-Date Circulation (2022)
 - d. Hoopla digital statistics from first month's use
9. PUBLIC RELATIONS / Informational
 - a. "Abraham Lincoln: A New Birth of Freedom" program on Wednesday, Feb. 3
 - i. Co-sponsored by Friends of the Juneau Library
 - ii. Emerald Clovers Homemaker group supplied the "grab and go" snacks for the event
 - b. GWCHF meeting with Melinda Mueller
 - i. Adding JPL's storytimes to the TalkReadPlay website
 - ii. Brainstorming ways to provide bi-lingual storytimes to our community
 - iii. Dolly Parton's Imagination Library promotion
 - c. Director Thrane attending Library Legislative Day on Tuesday, Feb. 8, at the Capitol
10. STAFF / Discussion with possible action
 - a. Library Page position; update
11. POLICIES / Tabled until March meeting
 - a. Review of Collection Development Policy (which includes material reconsideration form)

Cc: Library Trustees: E. Gratton, K. Marose, R. Smantz, W. Smedema, J. Johnson, A. Thompson, J. Hirschfeld
City Hall: M. Buchda, Mayor D. Wegener
Media: Independent News/Waterfront Daily Times (news1@wdtimes.com)

The public is welcome to attend. Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-386-4805 with as much notice as possible.

Dated and posted: 02/07/22 8:00 AM

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12. MONARCH LIBRARY SYSTEM / Action

- a. DPI's Annual Report due for approval by library boards in February and submitted by March 1st
 - i. Must be reviewed by MLS before being approved by library board
 - ii. Schedule special meeting to approve annual report

13. DIRECTOR'S REPORT / Informational

- a. Written and verbal report for January 2022

14. BOARD PLANNING / FUTURE AGENDA ITEMS / Action

- a. Juneau Public Library Board of Trustees will meet on _____, February ____, 2022 at _____ to approve the 2021 Annual Report to be submitted to the Department of Public Instruction no later than March 1, 2022.
- b. Juneau Public Library Board of Trustees will meet for their next monthly meeting on Wednesday, March 9, 2022 at 5:00 PM.

15. ADJOURNMENT

Cc: Library Trustees: E. Gratton, K. Marose, R. Smanz, W. Smedema, J. Johnson, A. Thompson, J. Hirschfeld
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