

Notice of Public Meeting
Juneau Public Library Board of Trustees
Wednesday, September 13, 2023 at 5:00 PM
Board Room at the Juneau Public Library
250 N. Fairfield Ave., Juneau, WI 53039

Any trustee unable to attend, please notify the Library at 920-386-4805

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT / CORRESPONDENCE
3. APPROVAL OF AGENDA / Action
4. APPROVAL OF MINUTES / Action
 - a. August 9, 2023
5. BUDGET / Action
 - a. City of Juneau monthly expenses for August, 2023
 - b. Year-to-Date City Expenditures for 2023
 - c. Proposed Library Budget for 2024
6. FINANCIAL REPORTS / Action
 - a. Approval of bills August 9 - September 12, 2023
 - b. Treasurer's Report for September 11, 2023
 - c. Year-to-Date Board Expenditures for 2023
 - d. Add \$500 to hoopla account for 2023
 - e. Proposed Library Budget (Federated Fund) for 2024
7. BUILDING & GROUNDS / Discussion with possible action
 - a. Replacement part for Boiler replaced in 2019
 - b. Removal of dying Ash trees on library property
 - c. Purchase of 3 circulation computers and two iPads in kiosk stands; update
 - d. Review of proposed design concepts and pricing from Momentum Studios for interior windows; tabled
8. SERVICES & PROGRAMS / Informational
 - a. August stats: programming, hoopla, WhoFi
 - b. September programming calendar
 - i. September is "Library Card Sign-Up" Month (American Library Association)
 - ii. "Elemental" Checkout Challenge from September 5-30
 - iii. "Reading Dragons" reading program for grades K-5 launches September 18
 - c. Year-to-Date Circulation for 2023
9. PUBLIC RELATIONS / Discussion with possible action
 - a. "Ribbon Cutting" event for the opening of the TalkReadPlay playspace; TBD
 - b. "Reading Dragons" promotion at St. John's Lutheran School and Dodgeland
 - c. "Back to School" Storywalk:
 - i. St. John's Lutheran School - August 23-31
 - ii. Dodgeland - Sept. 5-12
 - d. Closing of the library at 3:00 pm on Friday, Oct. 6 for Dodgeland Homecoming Parade (theme TBD)
10. STAFF / Action
 - a. Library Page resignation and hiring for Library Page position
11. MONARCH LIBRARY SYSTEM / Informational
 - a. Dodge County Library Planning Meeting, August 23 at 3:00 pm; update
 - b. RFID project; update
12. DIRECTOR'S REPORT / Informational
 - a. Written and verbal report for August/September 2023
13. BOARD PLANNING / FUTURE AGENDA ITEMS / Action
 - a. Juneau Public Library Board of Trustees will meet next on Wednesday, October 11, 2023 at 5:00 PM.
14. ADJOURNMENT

Cc: Library Trustees: E. Gratton, K. Marose, R. Smanz, W. Smedema, J. Johnson, J. Haan, J. Hirschfeld
City Hall: M. Buchda, Mayor D. Wegener, C. Visser
Media: Independent News/Waterfront Daily Times (news1@wdtimes.com)

The public is welcome to attend. Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-386-4805 with as much notice as possible.

Dated and posted: 9/12/23 8:00 AM