

Notice of Public Meeting
Juneau Public Library Board of Trustees
Wednesday, March 8, 2023 at 5:00 PM
Board Room at the Juneau Public Library
250 N. Fairfield Ave., Juneau, WI 53039

Any trustee unable to attend, please notify the Library at 920-386-4805

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT / CORRESPONDENCE
3. APPROVAL OF AGENDA / Action
4. APPROVAL OF MINUTES / Action
 - a. February 8, 2023 (monthly meeting)
 - b. February 22, 2023 (special meeting)
5. BUDGET / Action
 - a. City of Juneau monthly expenses for February, 2023
 - b. Year-to-Date City Expenditures for 2023
6. FINANCIAL REPORTS / Action
 - a. Approval of bills February 8 - March 7, 2023
 - b. 2022 Annual Report; update
 - c. Treasurer's Report for March 6, 2023
 - d. Year-to-Date Board Expenditures for 2023
7. BUILDING & GROUNDS / Discussion with possible action
 - a. TalkReadPlay playspace installation scheduled for the week of March 27, 2023; update
 - b. Internet & VoIP connection "trial" with both on the TEACH (AT&T) line; discussion with possible action
 - c. February purchase of 3 circulation computers and two iPads in kiosk stands
 - i. Approved City capital expense for 2023 - \$5,910
 - ii. Purchase on hold until additional Monarch IT staff is hired
 - d. Using funds from Building and Technology fund to cover cost of additional security camera; action
 - e. Emergency lighting fixture in repair; update
 - f. Review of proposed design concepts and pricing from Momentum Studios for workroom windows; discussion with possible action
8. SERVICES & PROGRAMS / Informational
 - a. February stats: programming, hoopla, WhoFi
 - b. March programming calendar
 - c. Year-to-Date Circulation (2023)
9. PUBLIC RELATIONS / Informational
 - a. Friends of JPL "Patron Appreciation" FREE luncheon on Feb. 14; update
 - b. Friends of JPL "Meet the Author" event celebrating the 25th Anniversary of this library; update
10. STAFF / Discussion with possible action
 - a. Hiring of two Library Page positions; update
 - b. Coverage of staff vacations in March; update
11. MONARCH LIBRARY SYSTEM / Informational
 - a. Annual Report submission; update
 - b. Monarch IT department staffing
12. DIRECTOR'S REPORT / Informational
 - a. Written and verbal report for February 2023
13. BOARD PLANNING / FUTURE AGENDA ITEMS / Action
 - a. Juneau Public Library Board of Trustees will meet next on Wednesday, April 12, 2023 at 5:00 PM.
14. ADJOURNMENT

Cc: Library Trustees: E. Gratton, K. Marose, R. Smanz, W. Smedema, J. Johnson, J. Haan, J. Hirschfeld
City Hall: M. Buchda, Mayor D. Wegener, C. Visser
Media: Independent News/Waterfront Daily Times (news1@wdtimes.com)

The public is welcome to attend. Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Library Director at 920-386-4805 with as much notice as possible.

Dated and posted: 03/06/23 6:00 PM