

Special Utility Commission Meeting
Thursday, March 17, 2022
6:00 PM at Utility Office Building

Members Present: Robert Affeld, Ross Canniff, Dick Evans, Bart Coons, Cheryl Braun, Peter Gallun and Mayor Wegener

Members Absent: Nick Gahlman
Also Present: Kay Marose

- I. The meeting was called to order at 6:00 pm and rollcall was taken. Motion by Braun/Coons to approve the agenda. Motion carried 5-0.
- II. Public Appearances/Comments.
Kay Marose is here to discuss Personnel Committee viewpoint on Item IV.
- III. Motion by Canniff/Affeld to Approve hiring Candidate #2 for the Utility Billing Clerk position. Motion carried 5-0.
- IV. Discuss and approve Kiley's vacation pay or other possible options.

Cheryl and Kay reviewed the vacation policy in the City's Employee Handbook, which states that employees are eligible for 15 days of vacation after completion of 5 years, not at the start of 5 years, and is given at the anniversary date. After much discussion and concerns of setting precedence, Commission denies request of Kiley receiving vacation or other additional pay upon her termination. Motion by Coons/Affeld to deny vacation or other pay, motion carried 5-0.
- V. Discuss and take possible action on budgeted items due to rising costs. Budgeted items for WWTP were reviewed. Motion by Braun/Coons to clean (2) basins for \$13,500 in place of crane system, package plant, and hydrant painting items on 2022 Budget. Motion carried 5-0.
- VI. Discuss and approve Elizabeth Condon coming off probation. Peter completed her review, stated Alex has been working closely with her, and she is doing very well. Motion by Canniff/Evans to take Elizabeth off probation and receive the cost-of-living increase effective 3/13/22. Motion carried 5-0.
- VII. Old Business: none
- VIII. New Business: none
- IX. Adjourn Meeting. Motion by Braun/Coons to adjourn the meeting at 7:18 pm. Motion carried 5-0.

Minutes recorded by:
Laurie Runyan