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**Special Meeting**  
**Friday, August 12, 2022**  
**6:15 PM at City Hall**  
**MINUTES-AMENDED**

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Members Present: David Gratton, Josh Nichols, John Schuster, and Mayor Wegener  
Members Absent: Bruce Soldner, Jane Fude  
Also, Present: Ashley Siegmann

1. The meeting was called to order at 6:15 pm.
2. Roll call was taken.
3. D. Gratton motioned and J. Schuster seconded to approve the agenda. Motion carried
4. **Review and Discuss Pilot Program Qualifications for the Keeping of Chickens within City Limits.**

Recommended Requirements are as follows:

- It is understood that raising chickens in the city limits of Juneau is a Pilot Program which may be terminated at the end of any given year
- Coops must be set back at least 10ft from the lot line and in the rear of the dwelling
- Runs including the Chicken coop will not exceed 6'X16'
- Fencing will be 5' height minimum
- \$50.00 Annual Licensing fee
- Limit of 10 Permits
- Limit of 6 chickens per permit
- Breeds not allowed are:
  - Guinea hens
  - Game varieties (cock fighting)
  - Leghorns
  - Hamburgs
  - Red Jumbo Fowl
  - Bantams
- Coops and runs must be set back by at least 25 feet from neighbors' buildings
- Coops will be required to be held down by 24-inch screw in earth anchors
- Abutting neighbor's approval is required for anyone requesting a permit
- No Roosters
- Only chicken feed will be allowed
- Chicken feed must be kept in airtight containers
- Abandoned coupes must be removed within 30 days
- No butchering within City limits

- No resident of multi-family dwellings will be eligible
- Any resident living in a rental property must have written consent from the landlord
- Electric ran to chicken coop must meet state codes, may not use an extension cord
- Failure to abide by the established requirements may lead to a fine and forfeiture of permit
- Failure to Obtain a Permit. If a resident keeps chickens without a permit or fails to obtain an annual permit by March 1, the City shall take the following actions:
  - First Offense: The City Administrator or designee shall send a written warning to the resident requiring that the resident provide proof that he or she is not or is no longer keeping chickens or requiring that the resident apply for a permit within 30 days.
  - Second Offense: Municipal citations may be written by the Code Enforcement Officer or the Police Department of up to \$100 plus the costs of prosecution for each day without a permit.
  - Third and subsequent offenses: Municipal citations may be written by the Code Enforcement Officer or the Police Department of up to \$250.00 plus the costs of prosecution for each day without a permit.
  - Time limit for second and subsequent offenses: violations within a two-year period after the first offense warning letter may be treated as second, third, and subsequent offenses.

Pilot Program details were discussed. Details and suggestions will be forwarded to the City Attorney for review. No action will be taken until review of final document by Plan Commission.

5. **Old Business:**

6. **New Business:**

7. J. Schuster motioned and J. Nichols seconded to adjourn meeting at 7:16 pm. Motion carried

Minutes Reported by:

Dan Wegener