
Common Council
Tuesday, January 11, 2022
7:00 PM at City Hall
MINUTES



Members Present: Cheryl Braun, Richard Evans, Jane Fude, Dave Gratton, Kay Marose, John Schuster, and Mayor Wegener
Members Absent: None
Also, Present: Meagan Buchda, City Attorney Andrew Griggs, Jannette Thrane

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

C. Braun motioned and J. Schuster seconded to approve the agenda. Motion carried.

D. Gratton motioned and K. Marose seconded to approve the minutes of previous meetings.

Evans wanted to clarify that in 12/14/21 minutes the Public Safety meeting report was given by Dave Gratton, but was given by John Schuster. Also, that Resolution 67-2021 it says that resolution was denied 3-3, but it was 2 yes-4 no. Clerk will amend minutes and make the corrections. **Motion carried.**

J. Schuster motioned and R. Evans seconded to approve the minutes of intervening meetings. Motion carried.

Public appearances and citizen comments: None

Communications: Mayor reported a Thank You was received from Don Beal's family for the memorial sent – Dave Beal's father.

J. Fude/J. Schuster motioned to approve \$623,842.61 in checks, \$0 in vouchers, and \$174,305.94 in electronic payments.

Braun sent a request to the Clerk with questions on some invoices that were answered earlier. Braun questioned the Dodge County Treasurer billings for the West Street Project. The County paid the bill and then the City paid them back. The question arose if there were additional charges for them handling the billings. There is a specific percentage that the County charges and we need to educate our Staff about this. The County paid Northeast Asphalt direct and the County paid them on our behalf. There was no percentage added to the billings. **Roll call vote, passed unanimously 6/0.**

Reports of Officials:

- A. **Mayor: D. Wegener** – Gas outage issues were resolved in a timely fashion. It was a slight inconvenience for the Commerical customers that had generators. Alliant, Fire Department and Electric Department worked well together to get the gas turned back on and resolved. There is some talk that there may be a second feeder into Juneau.
- B. **Clerk/Treasurer: M. Buchda** – Tax collections are going well and the new LTE Caley has been very helpful. Main focus is tax collection and doing Election trainings. Planning to post the full time position this week. Shawn will be sending me the ad previously posted. Also, working on Accounts Payable and Cash Receipting.

C. Written Reports:

1. [Building Permits Report](#). No questions.
2. [Police Department Report](#): No reports submitted.
3. [Juneau Fire and Rescue Report](#): No reports submitted.
4. [Juneau EMS Report](#): No reports submitted.

Reports of Committees/Commission/Boards:

A. Library Report

1. Chairman Report - *J. Thrane* was present to talk about the popcorn machine purchased last summer and brought popcorn for Council. She used it for the outdoor movies when the weather was warmer. They are bringing back movies at the Library and people will get popcorn during the movie. There are children's nights and adult nights. They are excited to have people back in the library. They have not had these events since March 2020. They plan to social distance and let the Public make their decision if they want to come in or not. Hoopla is a digital platform and since COVID digital sales have increased. It provides books, audio books, magazines, movies and music. Children's programs are starting back up, including Lego Lab and Winter Reading programs. 2/3/2022 Mr. Lincoln is coming to the Library at 5:30-7pm. He is coming from Ohio and has presented in every state.

B. Plan Commission

1. Chairman Report – *D. Gratton* reported that Matt & Katie Lindemann came to split a middle property on Center Street with their neighbor to create larger properties. The Lindemann's would like to build a shed. Jennifer and Jeremy Hildebrandt also attended are thinking of moving their house out of town and abandoning the lot. If the house was moved the utilities would be required to be abandoned out to the mains or reused for a replacement structure within one year, with no scratch curb gutter damage. It would be costly to move large house. The house is on the corner across from Kwik Trip. Overhead lines would have to be dropped. Jennifer and Jeremy would have to cover all of these costs. The city would have no interest in purchasing this property.

C. Finance Committee – *C. Braun*: No Meeting

D. Personnel Committee

1. Chairman Report - *K. Marose* said at the last meeting she accepted the letter of resignation of the Deputy Clerk and authorized the Clerk/Treasurer to hire an LTE. Spoke about COVID-19 concerns.
2. **Approve Resolution 68-2021 (Approve the Sunsetting of the City of Juneau COVID-19 Plan and Procedure adopted March 23, 2020).**

Marose motioned and Braun seconded to approve Resolution 68-2021.

Braun clarified that the Resolution number was incorrect and that they do not start over until April after the Election of every year. Clerk/Treasurer amended minutes and resolution to reflect 68-2021. Evans asked for clarification about sick leave and allowing employees to work from home. Employees would have to use their benefit time if they are showing symptoms or decide to stay home. The concern is that employees will come to work sick if they have to use their own benefit time. Currently, numerous departments have employees out getting paid COVID time. We can address this again if needed and create a new Policy. **Motion carried by roll call vote: Yes-6; No-0.**

E. Public Safety

1. Chairman Report – *J. Schuster*: No meeting

F. Public Works

1. Chairman Report – *D. Gratton*: No meeting

G. Cable TV

1. Chairman Report – *J. Fude: No Meeting next one is 1/17/22*

H. Community Development Authority

1. Chairman Report – *D. Wegener: No meeting*

I. Recreation Committee

1. Chairman Report – *K. Marose: No meeting*

J. Utility Commission Report by Common Council Representative

1. Chairman Report – *R. Evans* gave an update on the Sensient Contract this needs to be complete to stay on the timeline for the WWTP upgrade. Electric department had to turn off the substation during the gas shutoff. During the gas shutoff the electric department surveyed and found 23 street lights not working. These have been ordered and will be replaced as the supplies come in to fix them. WPPI did a survey and have discussed that there is a need for communication with the public. There have been some requests for a Facebook page. The Utilities have now created a page for the Community and are looking into different ways to update the public when there is an outage, etc. The concern is that people change phone numbers so often so it would be hard to get a list of numbers to dial during an issue. Alliant brought in about 60 people to relight each home to get their gas back on.

Old Business: None

New Business: *J. Fude* requested the Personnel and Utility Minutes in the next packet.

Denial of the Regular bartender's License for Timothy Jaeger – no motion required.

Adjourn Meeting: *J. Schuster* motioned and *D. Gratton* seconded to adjourn meeting at 7:44 p.m.

Motion carried.

Minutes Reported By:

Meagan Buchda