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**Recreation Committee Meeting**  
**Wednesday January 18, 2023**  
**5:30 at Juneau Community Center**  
**MINUTES**

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Members Present: Kara Erstad, Kay Marose, Wendy Jo Smedema, Amy Wolter, Ashton Zeien, and Mayor Wegener  
Members Absent: Jennifer White  
Also Present:

1. This meeting was called to order at 5:32 pm, and roll call was taken.
2. Smedema motioned and Wolter seconded to approve the agenda. Motion carried.
3. Wolter motioned and Erstad seconded to approve minutes from January 4, 2023. Motion carried.

4. Public Appearances or Comments:

Kevin Klueger attended the meeting, he expressed to the committee that he enjoyed working with Ashton and was sorry to see her leave. He also provided input for the reconfiguration of the soccer fields.

5. Review, Discuss, and Take Possible Action on the reconfiguration of the soccer field located at the Wild Goose Park.

Committee discussed the reconfiguration of the soccer fields which has become necessary because a couple of the fields are on property not owned by the City. A couple of different options were presented and will be forwarded to DPW.

Marose/Smedema motion to refer this matter to the Public Works Committee to make a determination of the best option to reconfigure the soccer fields subject to approval by the Rec. Director. Motion carried.

6. Review, Discuss, and Possibly Approve the MOU between Dodgeland and the City.

Marose/Smedema to approve the Memorandum of Understanding between Dodgeland School District and the City of Juneau as presented with one noted modification of 4 d. Motion carried. Mayor will sign agreement on behalf of the City.

7. Review, Discuss, and Possibly Approve the Installation of a Light by the Fitness Platform.

Erstad/Smedema motion to install a light by the fitness platform at the cost of \$3,5740.80. Matter to be referred to the Finance Committee to assess if there is money remaining in the capital borrowing for the Rec. Department. Motion carried.

8. Review, Discuss, and Possibly Approve Background Check Policy.

Marose/Erstad motion to approve the City of Juneau Recreation Department Background Checks Policy with noted changes effective March 1, 2023. Motion carried.

9. Review, Discuss, and Take Possible Action on Developing and Approving a Policy regarding any Entity Eligible for a Rental Fee Waiver.

Erstad/Smedema motion to approve the Park Rental fee Waiver Eligibility Policy as presented. Motion carried.

10. Review and Discuss Tournament Help.

Ashton reviewed the times that she still needs some help and options were discussed.

11. Recreation Director Report:

February 1 and 8 are basketball clinics at Dodgeland for k-3rd graders. Coverage for those events were discussed. A change in location is being considered for Movie Night for the summer. Ashton is making a contact list for her replacement.

12. Old Business: None

13. New Business: Upcoming agenda item is to create a sub-committee for RAGE soccer. Marose and Erstad will be a sub-committee to do initial screening of applicants for the Recreation Director position.

14. Date and Time set for next meeting: Next meeting to be determined. Dates will be set up to interview applicants.

15. Smedema motioned and Marose seconded to adjourn the meeting at 7:05 pm. Motion carried.

Minutes Reported by:  
Kay Marose