

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, February 8, 2023

Eileen Gratton called the meeting to order at 5:06 PM. Present were Eileen Gratton, Rosemary Smanz, Wj Smedema, Jean Haan, Jenifer Hirschfeld, Jessica Johnson, Kay Marose, and Library Director Jannette Thrane.

Public Comment:

-JPL is interested in putting a mural on the windows of the workroom in which employees can see out but library patrons cannot see in. Querubin (aka Q) Ramirez with Momentum Studios and his wife, Kayla, presented the Board with different ideas on how to cover the windows using solid or perforated vinyl. Q will provide quotes for the materials, installation, etc.

Agenda:

-A motion to approve the agenda was made by J Johnson and seconded by J Hirschfeld. Motion carried.

Minutes:

-A motion to approve the minutes of the January 11, 2022, meeting was made by J Haan and seconded by K Marose. Motion carried.

Budget:

- Director Thrane shared the monthly expense report for January 2023.
- Year-to-date city expenditures were shared for 2023.
- Shared information on the City of Juneau upcoming audit.

Financial:

- A motion to approve payment of the bills from January 1-February 7, 2023, was made by K Marose and seconded by R Smanz. Motion carried.
- The 2022 Annual Report was shared. A motion to approve the Annual Report was made by R Smanz and seconded by E Gratton. Motion carried.
- A motion to approve the February 6, 2023, Treasurer's Report was made by J Haan and seconded by K Marose. Motion carried.
- Year-to-date Board expenditures were shared.

Building/Grounds:

- TalkReadPlay playspace installation is scheduled for the week of March 27, 2023.
- Shared that the Internet & VoIP connection is working; currently discussing with City Hall when to cancel internet thru Spectrum.

-Purchasing 3 circulation computers and two iPads in kiosk stand which were approved with City capital expense for 2023.

Services & Programs:

- January programming stats were shared.
- February programming was shared through a printed calendar.
- Year to date circulation totals for 2023 were shared.
- Universal Classes are available but unable to access how many Juneau library patrons are using this service.
- RFID update: still weeding

Public Relations:

- Director Thrane shared there is a LED rental option that allows movies to be played at any time of day- cost is \$2000/rental.
- March "Round-up at the Register" with Jahnke's Piggly Wiggly for purchasing outdoor movie equipment will be postponed.
- Friends of JPL will be having a free hotdog lunch on Tuesday, Feb. 14 for patron appreciation.
- Friends of JPL are looking at hosting a "Meet the Author" event celebrating the 25th Anniversary of this library-TBD April.

Staff:

- Director Thrane shared that the Library needs to hire two Library Pages
- In March numerous staff members will be on vacation. Coverage is in place to make sure the library is sufficiently staffed.

Monarch Library System:

- Director Thrane shared that the annual report for MLS directors is not completed at this time and needs to be submitted to the DPI by March 1, 2023.
- Special meeting to approve the annual report will be held on Wednesday, Feb. 22, 2023, at 5:00 pm.
- Director Thrane shared her experience at Library Legislative Day.
- Director Thrane shared that she is now serving on Monarch's ILS Committee which meets virtually each month.

Director's Report:

- Both written (print) and verbal report given for January 2023.

Board Planning:

- The next monthly meeting of the Juneau Library Board of Trustees will be held on Wednesday, March 8, 2023, at 5:00 pm.

-Special meeting to approve the annual report will be held on Wednesday, February 22, 2023, at 5:00 pm.

A motion to adjourn at 6:22 pm was made by J Haan and seconded by J Hirschfeld. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary