
Common Council
Tuesday, February 14, 2023
7:00 PM at City Hall
MINUTES



Members Present: Cheryl Braun, Richard Evans, Jane Fude, Dave Gratton, Kay Marose, and Mayor Wegener
Members Absent: John Schuster
Also, Present: Caley Visser, Andrew Griggs

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

C. Braun motioned and **K. Marose** seconded to approve the agenda. Motion carried.

D. Gratton motioned and **R. Evans** seconded to approve the minutes of previous meetings. Motion carried.

K. Marose motioned and **J. Fude** seconded to approve the minutes of intervening meetings. Motion carried.

Public appearances and citizen comments: None.

Communications:

C. Braun /K. Marose motioned to approve \$1,881,897.14 in checks, \$0 in vouchers, and \$615,766.86 in electronic payments. Motion carried 5-0.

Reports of Officials:

A. Mayor: *D. Wegener* –

a. Oath of Office for Edward Weiss (Fire Chief)

Mayor Wegener administered the official oath to Ed Weiss, as the new Fire Chief of the City of Juneau. Curt Ninmann was present to congratulate the New Chief.

b. The Mayor reported that one of the City's long time crossing guards Robert Rist had passed. He commented on how he presented a plaque for Robert to his wife Mary at the service.

B. Clerk/Treasurer: C. Visser-Deputy Clerk reported that the 2022 Financial Audit was in full swing this week and that the City Hall was preparing for next week's election.

C. Written Reports:

1. [Building Permits Report](#): No questions.
2. [Police Department Report](#): No questions.
3. [Juneau Fire and Rescue Report](#): No questions.
4. [Juneau EMS Report](#): No questions.

Reports of Committees/Commission/Boards:

A. Library Report

1. Chairman Report – *K. Marose* reported that the TalkReadPlay space will be installed the week of March 27th. She reported that the Friends of the Juneau Public Library put on a free Hot Dog lunch for “We Love our Library” event. Marose stated that the Juneau Public Library Director Jannette Thrane, along with other library director’s from Wisconsin meet at the State Capital to discuss the issues that Public Library’s are facing.

B. Plan Commission

1. Chairman Report – *D. Gratton* reported the Commission discussed and approved adding a line to Ordinance 17.08.540 to include Boarding House, this was recommended by Robert Froh. They also heard a request from Robert Durkee to install a second driveway. This request was granted with the conditions that the property owner will provide a certified survey map and make sure that the driveway will be three feet off the lot line. The owner would be assessed for the driveway apron and thicker sidewalks as E. Oak Street construction did not include that in the original bid. There was discussion about the garbage and recycling bins and how some residents are not bringing their garbage/recycling bins up from the road after they are emptied.

C. Finance Committee –

1. C. Braun- No meeting

D. Personnel Committee

1. Chairman Report - *K. Marose*- Discussed that the last meeting was a Joint Personnel and Utility Personnel meeting. The joint portion of the meeting they went over the days that staff will have off for Christmas Eve and New Years Eve, it was decided that they would have the Friday and the Monday Off. There was a request made to see if Laura Zank would be able to work remotely just to help with answering phone calls and replying to emails for the Rec Department. They also had a discussion about employee evaluations and how they should be performed. They are not performance evaluations. There was also a discussion on Probationary Periods, after the discussion they committees agreed to change the Probationary Period to “Orientation Period”. There will be no extension to the Probationary Period. This will not weaken the City’s position. Extended Scott Carpenter’s vacation until the end of January. There has been a challenge in hiring Police Officers. There was also a discussion on hiring a firearms instructor/weapons technician and opening the police union contract to negotiate wage and residency.
2. **K. Marose motioned and C. Braun seconded to approve Resolution 58-2022 (Approve to Amend Personnel Policy Handbook – 105 Probationary Period). Motion carried 5-0.**
3. **K. Marose motioned and R. Evans seconded to approve Resolution 59-2022 (Approve to Hire Part-Time Police Officer as a Temporary Employee). Motion carried 5-0.**
4. **K. Marose motioned and J. Fude seconded to approve Resolution 60-2022 (Approve Hiring a Firearms Instructor/Weapons Technician). Motion carried 5-0.**
5. **K. Marose motioned and D. Gratton seconded to approve Resolution 61-2022 (Approve Opening Police Union Contract regarding Article 18: Section 1-Wages and Article 19-Residency). Motion carried 5-0.**
6. **K. Marose motioned and C. Braun seconded to approve Resolution 62-2022 (Approve Employee Benefit Options for New Police Department Hire). Motion carried 5-0.**

E. Public Safety

1. Chairman Report – *J. Fude*- Discussed about taking possible action on hiring a part time police officer and opening up the Police contract. Dave did a survey on hourly wage, and it was very eye-opening to see how behind our officers are.
2. **J. Fude motioned and C. Braun seconded to approve Resolution 63-2022 (Approve Appointment of EMS Officers). Motion carried 5-0.**
3. **J. Fude motioned and D. Gratton seconded to approve Resolution 64-2022 (Approve Appointment of Fire Department Officers). Motion carried 5-0.**

F. Public Works

1. Chairman Report – *D. Gratton*- Discussed vacation carry-over for Scott Carpenter, sent this issue to Personnel. There was also discussion on sending a letter to Dodgeland School to let them know that we will no longer be willing to lend our bleachers to them. The bleachers are taking a beating and can no longer take the travel. There was a request for a Cremation Monument Headstone to be placed at the City Cemetery. C. Braun did have some questions on the rules and regulations for the Cremation Headstones.
2. **D. Gratton motioned and J. Fude seconded to approve Resolution 65-2022 (Approve Cremation Monument Headstones to Be Placed in the City Cemetery). Motion carried 5-0.**

G. Cable TV

1. Chairman Report – *J. Fude*- Discussed approving amendments to the Cable Franchise Fees Ordinance. Discussed quite a bit about the Cable TV channel, alternate background music and achieving of meetings. Discussed topics to be included including new workout platform at the City Park, the TRP space that will be located at the Juneau Public Library, and a construction update with Jason Laue for the E. Oak Street Project.

H. Community Development Authority

1. Chairman Report – *D. Wegener*: *No meeting*

I. Recreation Committee

1. Chairman Report – *K. Marose*: At the meeting she found out that we have Soccer fields on land that we do not own. The DPW is helping the Recreation Committee reconfigure the soccer fields before the leagues start. The Mayor did sign the Memorandum of Understanding that was sent to Dodgeland. The commission received a quote for a light to be installed at the Fitness Platform. They also discussed how the Rec has never done background checks for any of the Coaches. They have decided that all coaches will now have to have a background check. They also discussed the rental fee waiver. Discussion was had on how the Rec activities will continue without a Rec Director. The Rec Director job position has been advertised on many different locations.

J. Utility Commission Report by Common Council Representative

1. Chairman Report – *R. Evans* discussed how the folks from MSA joined them at the meeting to keep them up to date on the progress of the WWTP project. They put the project up for bid. They received two bids both coming in higher than projected at around 13.5 Million dollars and the Commission has until March 18th to accept one of the bids. Good news the Commission finally heard back from Sensient, bad news they red-lined some of the items in the contract. We are still negotiating. They had the lawyer look it over and made changes according to his recommendation. If an agreement is reached they will pay 34.4% of the cost of the project and there will be some forgiveness for the Clean Water Fund. In order to secure the financing the City is going to have to increase sewer rates for their customers and it's looking like the average bill will increase \$23 per month. Alex Smudde accepted the WWTP Superintendent Job.

2. **R. Evans motioned and J. Fude seconded to approve Resolution 57-2022 (Approve Electric Lineworker Tuition Reimbursement Agreement). Motion carried 5-0.**

Old Business: None

New Business:

- A. Approve Provisional Licenses (45 days):

Recommended Denial: None

- B. Approve Regular Bartender's License for 2022 (Expires June 30th, 2023)

Recommended Approval: Clayton Mahlum, Jennifer Ziehme, Corey Schader

Recommended Denial: None

Fude motioned and Marose seconded to approve regular bartender's license.

Adjourn Meeting: C. Braun motioned, and R. Evans seconded to adjourn meeting at 8:08 p.m. Motion carried.

Minutes Reported By:

Meagan Buchda