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**Personnel Committee Meeting**  
**Tuesday, February 28, 2023**  
**6:30 at City Hall**  
**MINUTES**

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Members present: Cheryl Braun, Kay Marose, Jane Fude, and Mayor Wegener

Members absent:

Also, Present: Meagan Buchda via phone

1. Meeting called to order at 6:32 pm.
2. C. Braun / J. Fude motion to approve agenda. Motion carried.
3. J. Fude / C. Braun motioned to approve the January 31, 2023, minutes. Motion carried.
4. Public Comment: None
5. **Review, Discuss, and Take Action on Increasing the Wage of the Recreation Department Summer Staff.**  
Motion by C. Braun, second J. Fude to approve to increase the summer staff wage to \$15.00 per hour including the current increase for returning summer staff. New wage to begin May 1, 2023. Motion carried.
6. **Review, Discuss, and Take Action on the Memorandum of Understanding regarding the Police Union Contract.**  
Motion by K. Marose, second by J. Fude to approve the Memorandum of Understanding regarding residency, lateral transfers, and wage adjustment (with the correction noted on the 6 months wage from \$27.32-27.59). Motion carried.
7. **Update Committee on the Recreation Department Director position and on-going issues in continuation of programming and Take Possible Action.**  
Motion by J. Fude, second by K. Marose to approve the ability to negotiate the wage of any new Rec. Director starting at Step 2 to Step 4 on the Rec. Director's current wage scale. Motion carried. Recreation Committee needs to monitor budget once a director is hired and assess if costs are within approved budget.
8. **Old Business:** Reviewed Inclement Weather Policy. Committee agreed if employee takes time off without pay it would not affect any benefits since it's based on "regularly scheduled hours" and not hours worked.

9. **New Business.** None

10. Set Date and Time for Next Meeting: to be determined. Personnel will need to meet to approve Department Head hire for Rec. Department.

11. C. Braun / J. Fude motioned to adjourn meeting at 7:20 pm. Motion carried.

Minutes Reported By:

Kay Marose