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**Common Council**  
**Tuesday, March 9<sup>th</sup>, 2021**  
**7:00 PM at City Hall**  
**MINUTES**

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Members Present: Cheryl Braun, Richard Evans, Jane Fude, Dave Gratton, John Schuster, Paul Shanks and Mayor Wegener  
Members Absent: None  
Also, Present: Shawn Hart, Attorney Griggs (present remotely), Jeff Thelen, Mike Lau, Justin Fischer

❖ **This meeting was offered virtually from your computer, tablet or smartphone. or by dialing in using your phone.**

The meeting was called to order at 7:00 PM.  
The Pledge of Allegiance was recited and roll call was taken.  
C. Braun/J. Schuster to approve the agenda. Motion carried.  
D. Gratton/P. Shanks to approve the minutes from the previous meeting Motion carried.  
J. Schuster/D. Gratton to approve the minutes from the intervening meetings. Motion carried.

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**PUBLIC HEARING**

The purpose of the public hearing is to inform the public of the progress on the South Main Street Improvements project in the City of Juneau, and to request citizen input on the Community Development Block Grant (CDBG) program, which has partially funded the project. Discussion items will include a review of the current CDBG program activities, the project progress and construction activities, and CDBG program goals. At the public hearing, interested parties will be given a reasonable opportunity to provide questions or suggestions on the CDBG program. The agenda for the public hearing is as follows:

Public Hearing was called to order at 7:01 pm.  
Jeff Thelen -MSA gave us the update (remotely).

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**Communications:**

Justin represented RW Baird for \$2,000,000 Funding presentation for General Obligation Promissory Notes. This will be funding the 2021-2022 Capital Projects, with ten-year financing maturing March 1, 2022-2031 with an interest rate at approximately 1.75%. The closing will be on May 4, 2021. The City is borrowing more this year because of the low interest rate.

J. Fude/P. Shanks to approve \$956,121.93 in checks, \$8,845.10 in vouchers, and \$402,596.70 in electronic payments. Roll call vote, passed unanimously 5/0.

**Public appearances and citizen comments re: agenda items.** No one in attendance

**Reports of Officials:**

A. Mayor -D. Wegener

1. C. Braun/J. Schuster motioned to approve Resolution 77-2020 (Authorized Representative to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund). Motion carried 5/0.

Shawn Hart explained that this is for private lateral replacement funds that we are looking to work with the Department of Administration Government of Revenue on in connection with the Hyland Street project which will occur this summer. This will help refund, to the homeowner, the cost of replacing the lead service line between the street and the house. A future ordinance will be created for this.

B. Clerk/Treasurer -*S. Hart*

The audit is complete for the City and the Utility portion was just completed a day or so ago. Baker Tilly will present the Financials at the May Council meeting. We have an election coming up on April 6<sup>th</sup>; we have 3 alderpersons running un-opposed.

C. Written Reports.

1. Building Permits Report
2. No Police Department Report.
3. No Juneau Fire and Rescue Report
4. No Juneau EMS Report

**Reports of Committees/Commission/Boards:**

A. Library Report -*J. Thrane*

1. Chairman Report:

**Common Council Library Director's Report  
March 9, 2021**

- The Juneau Public Library would like to formally thank Juneau resident, Rita Lamp, for designing and sewing a fabric cover for our audio/visual equipment cart. Thank you for volunteering your time and talent towards this project, Rita!
- The Friends of the Juneau Public Library will be holding a brat fry fundraiser on Friday, April 9<sup>th</sup>, at Glenn's Market in Watertown from 10:00 am – 3:00 PM. Fundraisers by the Friends help fund many of the special activities and presenters that happen during our Summer Reading Program.
- Juneau Public Library in partnership with the Juneau Recreation Department will be welcoming virtually cartoonist Mike Artell to Juneau. Mike is an award-winning author, illustrator, musician and professional speaker. Mike will teach two separate cartooning classes via Zoom to kids in grades K-8<sup>th</sup> grade. The K-2<sup>nd</sup> grade class is from 1:00-2:00 PM. The 3<sup>rd</sup>-8<sup>th</sup> grade class is from 2:30-3:30 PM. Registrations will be taken at the door and the cost of the program is FREE. The Juneau Public Library would like to thank the Friends of the Juneau Public Library for covering half the cost of this program.
- Stop in the Juneau Public Library from March 15-20 for our **LUCK-O the PLINKO** book checkout challenge. Patrons can "test their luck" at the Juneau Public Library by checking out books. One PLINKO chip is earned each time a library user checks out this number of books:
  - Kids ages 0-12 check out at least 3 books and earn a PLINKO chip
  - Teens and adults ages 13+ checkout at least 1 book and earn a PLINKO chipPatrons may checkout books all 6 days of the promotion (March 15-20) but are only allowed to earn one PLINKO chip daily. Once a PLINKO chip is earned the patron will drop it down our PLINKO board for a chance to win various prizes. In addition to fun reading incentive prizes given out daily, 4 lucky winners will walk away with a FREE luck-themed book.
- Director Thrane shared with the Common Council a Monarch Library System "by the numbers" infographic explaining some of the major impacts the COVID-19 pandemic had on the 31 libraries in the system in 2020.

Some numbers were greatly reduced like the number of physical materials circulated in 2020 between libraries. Other numbers were greatly increased like the number of Take-N-Make craft kits the MLS libraries provided, the number of eBooks, eAudiobooks and eMagazines that were circulated and the number of online library card registrations. We have much to celebrate in our 4-county library system (Dodge, Ozaukee, Sheboygan and Washington counties) regarding the way libraries responded to our local needs and provided essential services to their patrons in the safest way possible.

B. Plan Commission -*D. Gratton*

1. Chairman Report.

Dodgeland School presented the final plans for their new school building; we approved the addition. We discussed and approved the new ordinance for amending the public hearing notice. A possible outdoor dining ordinance was also discussed; to be forwarded to Public Safety for verbiage.

2. First reading of Ordinance 17.04.30 to Amend Public Hearing Notice.  
This establishes *who* gets notified of any changes through a public hearing.

C. Finance Committee -*C. Braun*

1. Chairman Report.

Justin from RW Baird presented the Promissory Note funding. Approved 2020 Budget amendment. Bar agreement with Jason White Catering was discussed. Private service lateral replacement funding discussed. We have a 23 year old cooler in the bar area at the Community Center that needs replacing; this was approved.

2. C. Braun motioned and P. Shanks seconded to approve Resolution 78-2020 (Resolution Providing for the Sale of Approximately \$2,000,000 General Obligation Promissory Notes). Motion carried 5/0.
3. C. Braun motioned and D. Gratton seconded to approve Resolution 79-2020 (Approve 2020 Budget Amendments). Motion carried 5/0.  
This is cleaning up where we appropriated our funds at the beginning of the year.
4. C. Braun motioned and J. Schuster seconded to approve Resolution 80-2020 (Approve Purchase of New Cooler for Community Center). Motion carried 5/0.
5. C. Braun motioned and P. Shanks seconded to approve Resolution 81-2020 (Approve West Street Resurfacing). Motion carried 5/0.  
Mayor asking Clerk/Treasurer to research why the county was going to assist us with this last year and now this year they are not.
6. C. Braun motioned and J. Fude seconded to approve Resolution 82-2020 (Approve Agreement with MSA -Hyland St & E. Oak St. Reconstruction). Motion carried 5/0.

D. Personnel Committee

1. Chairman report – The committee did not meet

E. Public Safety Committee

1. No Chairman report – The committee did not meet
2. J. Schuster motioned and C. Braun seconded to approve Resolution 83-2020 (Approve Appointment of EMS Officers). Motion carried 5/0.  
Mayor said it is only required that the Fire Chief and EMS Coordinator be appointed.

F. Public Works Committee -*D. Gratton*

1. Chairman report.

The committee had several questions for Scott Carpenter -Street Superintendent regarding several purchases that were made. Purchases were justified. Snow plowing procedures were discussed. Ordinances regarding residents shoveling were also discussed. Citizen complaint for the County opening the end of Depot St. -used to be a cul de sac.; no action was taken.

G. Cable TV Committee

1. No Chairman Report - The committee did not meet

H. Community Development Authority -*Mayor D. Wegener*

1. No Chairman Report -The committee did not meet.

We will be meeting next Tuesday at the Auto Pet Care facility to take a tour; they are expanding. This expansion will possibly supply the City of Juneau with an additional 150-200 jobs. We welcome the public to attend.

I. Recreation Committee -*P. Shanks*

1. Chairman Report

We have a new board member. In depth conversation about rental fees for meetings. Approved a new software; will allow us to take payments over the internet. We are applying for a Bingo license; this will be a minimal cost. Shamus is looking for grants. He will be doing a campaign for a Splash Pad.

J. Utility Commission Report by Common Council Representative -*R. Evans*

1. Chairman Report

We had 2 meetings. At Feb 18<sup>th</sup> meeting we met at the WTPP to hear options about upgrades to the facility. MSA put together 2 financial options. Regular meeting was on March 1<sup>st</sup>. Utility Commission was briefed from Mike Lau on the Highland St project. Nick Gahlman is concerned about getting supplies to the project with COVID delays. Talks with AT&T and Charter about moving their cables underground. Routine street maintenance throughout the city. New Scada computer has been ordered. New contract drawn up with Sensient -concern about the new language. Discussion was made about adding fluoride to our water. Three applicants for the Utility Commission scholarship award; recipients will be chosen in May. Flushable wipes are not flushable.

**Old Business: None**

**New Business:**

- A. P. Shanks motioned and D. Gratton seconded to approve a Provisional License (45 days) to Brian M. Londo. Motion carried.
- B. J. Fude motioned and J. Schuster seconded to approve Regular Bartender's Licenses for 2020 (Expiring June 30<sup>th</sup>, 2021) to Brian M. Londo. Motion carried.
- C. No Recommended Denials

J. Schuster motioned and P. Shanks seconded to adjourn meeting at 8:29 PM. Motion carried.

Minutes Reported By:

Veronica Easterly