

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, March 9, 2022

Vice President Rosemary Smanz called the meeting to order at 5:00 PM. Present were Rosemary Smanz, Wj Smedema, Kay Marose, Jenifer Hirschfeld, Jessica Johnson, and Library Director Jannette Thrane. Supt. Annette Thompson arrived later during the meeting.

Absent: Eileen Gratton

Public Comment:

None

Agenda:

-A motion to approve the agenda with the amended addition 7d internet outage and 12b director's employee review was made by K Marose and seconded by J Hirschfeld. Motion carried.

Minutes:

-A motion to approve the minutes of the February 9 meeting was made by J Johnson and seconded by K Marose. Motion carried.

-A motion to approve the minutes of the February 23 meeting was made by K Marose and seconded by J Hirschfeld. Motion carried.

Budget:

-Director Thrane shared the monthly expense report for February.

-Year-to date city expenditures were shared for 2022.

Financial:

-A motion to approve payment of the bills from February 8- March 8, 2022, was made by Wj Smedema and seconded by K Marose. The date on the top of the document is incorrect and will be fixed to reflect the correct month. Motion carried.

-A motion to approve the February 2022 Treasurer's Report was made by K Marose and seconded by R Smanz. Motion carried.

-Year-to-date Board expenditures were shared.

Building/Grounds:

-The shelving project at City Hall for storage has been completed. Thank you to Dave Gratton for completing this project.

-Director Thrane shared details about the door locks and handles repair/replacement.

-Planning Commission approved the TalkReadPlay playspace on the library grounds. Director Thrane is waiting to receive information on adding a security camera to the system to cover that area.

-Details about the internet outage on May 3-4 were shared.

Services & Programs:

- February programming stats were not available- will email
- The March programming was shared.
- Year to date circulation totals were not available and will be emailed
- Hoopla digital statistics on monthly use were shared
- WhoFi monthly statistics were shared

Public Relations:

-The location for the TalkReadPlay playspace has a storm drain access panel. It was discussed with Utility what options are available for moving it or covering it with different materials. Director Thrane does not know what or if there will be a cost. The project is through the Parks and Recreation Department and the cost (if there is one) will be taken care of through them.

Policies:

-The Collection Development Policy discussion was discussed. Many different documents were shared. Each board member should read over these documents and look at the wording of the Juneau Public Library Collection Development Policy. Please come to next month's meeting with ideas for changes or additions.

Monarch Library System:

- DPI's annual report was submitted.
- Polaris upgrade is scheduled for Sunday, March 13
- Sarah Lange attended the Youth Services quarterly meeting.

Director's Report:

- Written report was provided.
- Director Thrane asked the Board what the steps were for her employee evaluation. It was discussed and Director Thrane should have her self-evaluation available by April 6th. Board members available will meet at 5 pm at the JPL to discuss the employee evaluation.

Board Planning:

-The next monthly meeting of the Juneau Library Board of Trustees will be held on Wednesday, April 13, 2022, at 5:00 pm.

A motion to adjourn at 6:22 pm was made by K Marose and seconded by Supt a Thompson. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary

