
Common Council
Tuesday, March 13, 2023
7:00 PM at City Hall
MINUTES



Members Present: Cheryl Braun, Jane Fude, Dave Gratton, Kay Marose, John Schuster, and Mayor Wegener
Members Absent: Richard Evans
Also, Present: Meagan Buchda, Nicole Kruschel (MSA), Jordan Thurow (Baird Financial), and Andrew Griggs

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

C. Braun motioned and D. Gratton seconded to approve the agenda. Motion carried.

K. Marose motioned and J. Schuster seconded to approve the minutes of previous meetings. Motion carried.

C. Braun motioned and D. Gratton seconded to approve the minutes of intervening meetings. Motion carried.

Public appearances and citizen comments: None.

Communications:

C. Braun /J. Schuster motioned to approve \$280,355.93 in checks, \$0 in vouchers, and \$158,144.76 in electronic payments. Motion carried 5-0.

Reports of Officials:

- A. **Mayor: D. Wegener –**
- B. Nicole from MSA was present to explain the Citizen Participation Plan and the updated language to comply with the CDBG grant. She explained that the City was going to hold a Public Hearing to approve the Citizen Participation Plan and then the City will hold a second Public Hearing after the CDBG grant approval. There were a few questions on the timeline of the Grant and Nicole explained that the City has 2 years in which to utilize the grant. There were several questions about the requirements of the “committee” that needs to act on this grant. Nicole mentioned that this committee will be made up of the Common Council members. Nicole then went on to explain the funding for upcoming projects.
- C. **C. Braun motioned and D. Gratton seconded to approve Resolution 71-2022 (Adopting a Citizen Participation Plan). Motion carried 5-0.**
- D. **J. Fude motioned and J. Schuster seconded to approve Resolution 72-2022 (Approve MSA Agreement for Income Survey, Environmental Review, and CDBG-PF Application for the E. Oak Street Project). Motion carried 5-0.**
- E. **J. Fude motioned and K. Marose seconded to approve Resolution 73-2022 (Approve Agreement with MSA for the E. Oak Street Reconstruction Project (Fair to Depot St.)). Motion carried 5-0.**

F. **Clerk/Treasurer:** M. Buchda reported that we just had the audit, and everything is looking good on the City's side and that the Workmen's Comp audit will be done at the end of the week.

G. **Written Reports:**

1. [Building Permits Report](#). No questions.
2. [Police Department Report](#): No reports submitted.
3. [Juneau Fire and Rescue Report](#): No reports submitted.
4. [Juneau EMS Report](#): No reports submitted.

Reports of Committees/Commission/Boards:

A. **Library Report**

1. Chairman Report – K. Marose reported in Jannette's absence. Marose stated that all is well with the library. They received their annual report into DPI, and all looks fine. Library recently hired 2 more pages.

B. **Plan Commission**

1. Chairman Report – D. Gratton: Hepp Holdings came to discuss the possible rezoning for 420 N. Main Street. Gratton said that the Plan Commission looked at changing the property to a P.U.D. but after further discussion they concluded that an R1-A would also be possibility. The Commission will discuss further with Hepp Holdings at a later date. Discussed Future All-Stars request to add another building. State plans are required, the only concern with the commission was that the new building's plumbing would need to connect to the existing sewer laterals.

C. **Finance Committee –**

1. C. Braun reported that Justin Fisher from Baird Financial was at the meeting to discuss the City's future borrowing. The committee also discussed the wage increase for the Recreation's Summer Help, Recreation Director Assistant, and the City of Juneau Police Officers. Jordan Thurow was at the meeting to discuss the future financing. He touched on the fact the market was still high and that inflation was still a concern. Braun discussed the amount that the City and the Utilities are talking about borrowing and the breakdown in which how the funds would be used. Braun also touched on the fact that if all the funds were not used they could be placed in the Local Government Pool to earn interest. K. Marose went through details on the reason behind increasing the wages for the Recreation Department. Marose also requested that certain changes be made to the resolutions to remove names and just focus on the position.
2. **C. Braun motioned and D. Gratton seconded to approve Resolution 66-2022 (Approve Wage Increase for Recreation Department Summer Staff). Motion carried 5-0.**
3. **C. Braun motioned and K. Marose seconded to approve Resolution 67-2022 (Approve Wage Increase for Recreation Director Laura Zank). Approve amended Resolution with the recommended changes.) Motion carried 5-0.**
4. **C. Braun motioned and J. Fude seconded to approve Resolution 68-2022 (Resolution Providing for the Sale of Approximately \$1,295,000 General Obligation Promissory Notes.) Motion carried 5-0.**

D. **Personnel Committee**

1. Chairman Report - K. Marose- Discussed that the committee talked about the summer staff and hiring a Rec. Director and negotiating of wage for the Rec. Director. They also discussed the Memorandum of Understanding between the WPPA/LEER and the City of Juneau Police Department.

2. **K. Marose motioned and C. Braun seconded to approve Resolution 69-2022 (Approve Memorandum of Understanding between the City of Juneau and the WPPA/LEER Division, on behalf of the Juneau Professional Police Association). Motion carried 5-0.**
3. **K. Marose motioned and C. Brown seconded to approve Resolution 70-2022 (Approve to Hire Jacob Caltagerone- Recreation Director). Motion carried 5-0.**

E. Public Safety

1. Chairman Report – *J. Schuster*: No Meeting

F. Public Works

1. Chairman Report – *D. Gratton*- No Meeting

G. Cable TV

1. Chairman Report – *J. Fude*- No Meeting

H. Community Development Authority

1. Chairman Report – *D. Wegener*: No meeting

I. Recreation Committee

1. Chairman Report – *K. Marose*: The Committee met several times to interview for the Rec. Director's position. There was a soccer sub-committee created to help with the soccer program. There was a parent meeting to discuss coaching issues and there were a few parents that stepped up and filled those openings. The Mayor added that work has started on the Addie Joss Concession Stand.

J. Utility Commission Report by Common Council Representative

1. Chairman Report – *C. Braun* Nicole from MSA attended the meeting and the Utility Commission acting on awarding the Wastewater Treatment Plant upgrade. They looked at the Construction Cost funding and acting on that. The City needs to increase sewer rates in order to receive the loan for the upgrade. Sensient did sign the contract with the Juneau Utilities. Electric department is do tree trimming and replaced the lights with LED. They have been working with the people of the Sunset View project and making sure everything is good to go. Manhole work on Jewel Street, Pump 2 is having some issues, they were told that the pump is not good.
2. **Resolution 74-2022 (Approve Sewer Rates). C. Braun-No, D. Gratton-No, J. Fude-No, K. Marose-No, J. Schuster-No. NOT PASSED**
Needs to go back to the Utility Commission. The rates are not correct, the council would like explanation of the rate changes. Will get explanation and have a Special Council meeting to approve before April 1, 2023.

Old Business: K. Marose talked about the City complaint form, and the importance of taking it to the correct Department head for resolution. K. Marose is asking if anyone gets a complaint phone call to direct it to the proper Department Head. The City needs to respect the complaint form policy.

New Business:

- A. Approve Provisional Licenses (45 days):
Recommended Denial: None
- B. Approve Regular Bartender's License for 2022 (Expires June 30th, 2022)
Recommended Approval: None
Recommended Denial: None
Aye.

Adjourn Meeting: *J. Schuster* motioned, and *J. Fude* seconded to adjourn meeting at 8:25 p.m. Motion carried.

Minutes Reported By:

Meagan Buchda