
Common Council
Tuesday, April 19th, 2022
7:00 PM at City Hall
MINUTES



Members Present: Cheryl Braun, Jane Fude, Dave Gratton, Kay Marose, John Schuster, Richard Evans, and Mayor Wegener
Members Absent: None
Also, Present: Meagan Buchda, City Attorney Andrew Griggs, Jannette Thrane, Caley Visser

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

Agenda Approval:

Motion by *Braun* second by *Schuster* to approve agenda 6-0 motion carried.

Approval of previous minutes:

Motion by J. Fude, second by K. Marose to approve minutes of previous meetings 6-0 motion carried.

Approval of minutes from intervening meetings:

Motioned by D. Gratton, second by J. Schuster to approve the minutes of intervening meetings 6-0 motion carried.

Public appearances and citizen comments:

Nathan and Heather Derge from 294 Mayfair Dr. voiced a concern with the noise that is constantly coming from the library's air conditioning unit. Nathan said that he bought a decibel reader and that when put next to the unit it is reading at 98 decibels, it reads 80 decibels from the Derge's back patio. Jannette Thrane said that the library is working with the city and their HVAC company to try and resolve this issue. The council would like this matter to be presented to the Public Safety Committee.

Westly Mulkey and Westly Mulkey Jr were present to discuss the property on 270 E. Kindt Street. They requested that the city take ownership of the property located at 270 E. Kindt Street and deed it to them free of charge. In return the Mulkey's will clean up the property including taking proper measures to dispose and recycle the 200 tons of shingles. The City will continue to discuss this matter with their legal team and with Dodge County. As of right now the City will take no action.

Communications:

Meagan mentioned that her and the Mayor will be attending a meeting at Dodge County on Wednesday April 20, 2022, to present the City's proposal on how they plan on using the ARPA funds. Dodge County will make the final decision on which municipalities will receive grant money. Meagan will keep the council updated on the progress of the grant.

Swear in Common Council Officials:

Meagan Buchda, Clerk/Treasurer of the City of Juneau read the Oath of Office and swore in the following officials that were elected on the April 5th, 2022, election.

- Richard Evans, First (1) Ward Alderman
- Jane Fude, Second (2) Ward Alderwomen
- John Schuster, Third (3) Ward Alderman
- Daniel Wegener, Mayor
- Andrew Griggs, City Attorney

Elect Common Council President:

Motion by K. Marose, second by J. Schuster to nominate C. Braun

Motion by R. Evans second by D. Gratton to elect C. Braun as the Common Council President. Motion carried 5-0.

Resolution 1-2022 (Appointments to Committees):

Motion by J. Fude, second by R. Evans to approve Resolution 1-2022 (Appointments to Committees). Motion Carried 6-0.

Resolution 2-2022 (Appointments to Board of Review):

Motion by C. Braun, second by K. Marose to approve Resolution 2-2022 (Appointments to Board of Review). Motion carried 6-0.

Resolution 3-2022 (Official Newspapers):

Motion by K. Marose, second by C. Braun to approve Resolution 3-2022 (Official Newspapers). Motion carried 6-0.

Resolution 4-2022 (Official Depositories):

Motion by R. Evans, second by J. Fude to approve Resolution 4-2022 (Official Depositories). Motion carried 6-0.

Resolution 5-2022 (Appointments to Municipal Office-Weed Commissioner):

Motion by D. Gratton, second by J. Schuster to approve Resolution 5-2022 (Appointments to Municipal Office-Weed Commissioner). Motion carried 6-0.

Resolution 6-2022 (Appointments to Municipal Office-City Attorney):

Motion by K. Marose, second by C. Braun to amend Resolution 6-2022 and take out the hourly rate until reviewed by the Finance committee. Motion carried 6-0.

Motion by K. Marose, second by J. Fude to approve Amended Resolution 6-2022 (Appointments to Municipal Office-City Attorney). Motion carried 6-0.

Resolution 7-2022 (Set Date and Time for the Board of Review):

Motion by J. Fude, second by C. Braun to approve Resolution 7-2022 (Set Date and Time for the Board of Review). Motion carried 6-0.

Motion by K. Marose, second by D. Gratton to approve \$301,587.27 in checks and \$147,138.01 in electronic payments. Motion carried 6-0.

Reports of Officials:

A. Mayor: *D. Wegener* –

Reported that the city continues to work with MSA to get the street construction under way. He mentioned that the city is trying to gather some information and collect wage studies to see if certain parts of town would qualify for lower income grants.

B. Clerk/Treasurer: *M. Buchda* –

Reported that she is working with Javis to change the city's email domain to .gov per the request of the Wisconsin Elections Commission. Payroll training will resume on April 25th and go through April 27th. Buchda let the council know that all applications have been updated and saved to the website. She then discussed the phone issues that the city has been encountering. The service cuts out quite often and she has been in constant contact with Javis trying to figure out some sort of solution.

C. Written Reports:

1. [Building Permits Report. No questions.](#)
2. [Police Department Report: February 2022](#)
3. [Juneau Fire and Rescue Report: February 2022](#)
4. [Juneau EMS Report: February 2022](#)

Reports of Committees/Commission/Boards:

A. Library Report

1. Chairman Report - *J. Thrane*

Thrane was present to talk about the things happening at the Juneau Public Library. She brought with her half of the display from the tiny art show that was sponsored by the Friends of the Juneau Public Library. Thrane stated that the library handed out 48 little canvases with the hope that at least 24 would be returned. They received 31 canvases back. She reminded everyone that the entire collection is on display at the library. Thrane reached out to the Museum of Public Art located in West Bend to tell them about the library's tiny art show and they donated a free pass to everyone that entered. Street value on the passes is \$15.00 apiece and Thrane just wanted to publicly thank the Museum of Wisconsin Art for such a generous donation. Thrane went on to talk about the Monarch Library system and went over the breakdown from 2021 and how they saw an increase in digital checkouts. The library is preparing for the summer. The library's theme for the summer is the ocean of possibilities. She finished up with telling the Council about Beanstack which is an app that you can track how many books you have read. Beanstack also has an app for parents of small children to track how many books the child has read. The goal is 1000 books before kindergarten.

B. Plan Commission

1. Chairman Report – *D. Gratton*

Discussed the approval of a Conditional Use Permit for Bee Keeping for Jeremy Johnson. The commission approved two different types of non-aggressive bees. The hives are to be placed 125 feet from Johnson's lot line. Gratton mentioned that Mr. Johnson will also be utilizing the bees for an interactive learning activity for his home-schooled children.

The committee also discussed property maintenance issues and the burnt house on S. Fairfield, the committee suggested that they take the matter up with the City's legal counsel to see how to proceed.

C. Finance Committee

1. Chairman Report – C. Braun

Braun stated that at their last meeting Mayor Glewen from Beaver Dam came and asked the committee to partner with the Watertown Health Foundation as being a participant in supporting them. There is no fee to be part of this, the Mayor of Beaver Dam was just asking the City to go on record saying that we would be a supporting community for that. There was discussion about the employee's leave being moved from anniversary year to calendar year, this issue will be sent to Personnel. Braun then went over the funding for the WWTP and how the city is working with Justin Fisher from Baird to try and work out funding issues. The committee also discussed hiring a part-time Custodian/Trash Attendant. This issue was put on hold and will be placed on next month's agenda. The last thing Braun discussed was the request from Bob Sweeney to increase their camera operator/producer's pay from \$12.00/hr. to \$15.00/hr. The finance committee questioned if there was enough money in the budget for this increase, Sweeney stated that there was.

2. **Motion by C. Braun, second by D. Gratton to approve Resolution 10-2022 (Approve Increase to Camera/Producer Employee Pay Scale). Motion carried 6-0.**

D. Personnel Committee

1. Chairman Report – K. Marose

Discussed that S. Carpenter requested the approval of a part-time Custodian/Trash Attendant to assist the DPW employees. Personnel approved the job description and the request to be sent to finance with the stipulations that this position is not to exceed 1000 hours annually. Marose mentioned that the next Personnel meeting will be a Joint meeting with the Utility Personnel Committee.

E. Public Safety

1. Chairman Report – J. Schuster

Chief Beal mentioned that the citizen complaint that was heard at the last Public Safety meeting has been resolved. They also were talking about the burnt property on S. Fairfield and Chief Beal did reach out to other communities to see what their policies were on how to go about cleaning this property up, but he received no response. The Juneau Police Department is getting a \$7000.00 grant from the Federal American Rescue Plan Act, Chief Beal suggested that the money be used for new Police radios. 1850's Inn has requested an Extension of Premise for the Sidewalk Café Permit. Fire Department and EMS are looking for help. The City of Juneau is in dire need of crossing guards, half an hour in the morning and half an hour after school. The Automatic Aid agreement was sent to Burnett and Horicon Fire Departments for signature.

2. **Motion by J. Schuster, second by R. Evans to approve Resolution 8-2022 (Approve to Extend Premise- 1850'ss Inn Sidewalk Café). Motion carried 6-0.**

3. **Motion by J. Schuster, second by K. Marose to approve Resolution 9-2022 (Adopting Emergency Response Plan). Motion carried 6-0.**

F. Public Works

1. Chairman Report – D. Gratton

Gratton reported they have one estimate for the culvert on Kindt and Industrial. Scott would like to get two more bids. This project can't exceed \$3800.00 They also discussed the storm

pipe on Lincoln Drive that runs from the west side of the Community Center parking lot to the Teacher House from St. John's. We have a sinkhole in Juneau, and it is right in the middle of the road. It will cost \$5382.00 to replace. Talked about the roads that were approved in the 5-year plan and what they would do with them. Scott told the committee that there is plenty of salt left over from this past year and said that he locked in a cheaper price for the new salt next year. Braun asked what streets will be worked on this year, that information will be provided at the next council meeting.

G. Cable TV

1. Chairman Report – *No Meeting*

H. Community Development Authority

1. Chairman Report – *No meeting*

I. Recreation Committee

1. Chairman Report – *K. Marose*

They had a request to use the Community Center for soccer practice, the concern is that the community center could get damaged from the balls being kicked too hard. The rec committee did pass a motion that the Community Center could be used for soccer practice for practice skills and drills. The coaches will be responsible for their players to make sure that they are respecting the Community Center. The committee also approved upping the fees for non-residents participating in rec programs. Ashton stated that she has the summer booklet ready. She also talked about getting benches for the Wild Goose Park and some signage for some parks. She needs time to gather more information and will present at the next Finance meeting.

J. Utility Commission Report by Common Council Representative

1. Chairman Report – *R. Evans*

The Utility Commission approved the hiring of the new utility billing clerk, Lisa V. They discussed an employee who is leaving and the benefits they were requesting. They denied the vacation pay request. Approve Elizabeth Condon coming off probation. Discussed changes the utility accounts payable process, Laurie had some questions. No action was taken. There was an inquiry from a customer about installing a charging station for electric vehicles in the city. Nick has many questions, will consult with our electric engineering firm. The summer position has been posted. Home inspections continue for lead laterals. Cost for hauling sludge has gone up significantly. The City has no place to store sludge, so we need to have it hauled away. Disconnects will begin April 20, 2022.

Old Business: None

New Business:

1. *Motion by J. Fude, second by D. Gratton* to approve provisional license for Debra J. Thomas and Charles A. Dinger. Motion carried 6-0.
2. *Motion by J. Schuster, second by K. Marose* to approve the regular bartender's license to expire 6-30-2022 for Debra J. Thomas and Charles A. Dinger. Motion carried 6-0.

Adjourn Meeting: *J. Fude* motioned and *D. Gratton* seconded to adjourn meeting at 8:39 p.m. Motion carried.

Minutes Reported By:
Meagan Buchda