

# **MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES**

**Wednesday, May 10, 2023**

President Eileen Gratton called the meeting to order at 5:06 PM. Present were Eileen Gratton, Rosemary Smanz, Wj Smedema, Jean Haan, Jenifer Hirschfeld, Jessica Johnson, Kay Marose, and Library Director Jannette Thrane.

## **Public Comment:**

-none

## **Agenda:**

-A motion to approve the agenda was made by R Smanz and seconded by J Haan. Motion carried.

## **Minutes:**

-A motion to approve the minutes of the April 12, 2023, meeting was made by K Marose and seconded by E Gratton. Motion carried.

## **Budget:**

-Director Thrane shared the monthly expense report for April 2023.  
-Year-to date city expenditures were shared for 2023.

## **Financial:**

-A motion to approve payment of the bills from April 12, - May 9, 2023, was made by J Haan and seconded by J Johnson. Motion carried.  
-A motion to approve the May 8, 2023, Treasurer's Report was made by E Gratton and seconded by K Marose. Motion carried.  
-Year-to-date Board expenditures were shared.

## **Building/Grounds:**

-Internet & VoIP connection-switched to AT & T line; will run through May before taking off Spectrum.  
-Director Thrane received a quote from Monarch IT for the purchase of 3 circulation computers and will be placing the order for the purchase.  
-No new information from The Momentum Studios design concepts for the workroom window project. Tabled for June.

## **Services & Programs:**

-April programming stats were shared  
-May programming was shared through a printed calendar  
-Year to date circulation totals for 2023 were shared

**Public Relations:**

- Friends of JPL hosted a Culver's Share Night on Monday, April 24 from 4-8 in Beaver Dam.
- Friends of JPL will be having a brat fry at Glenn's Market in Watertown on Friday, July 14.
- St. Stephen's UCC donated money to the Friends of JPL
- Staff visited the local schools to promote upcoming Summer Reading Program
- "Centerfield Cinema" will be taking a hiatus this summer and a survey was created by Jacob Caltagerone, Juneau Rec. Department Director, to gain insight on the different variables of the past two years
- No date yet on the Friends of JPL ribbon cutting event for the opening of the TalkReadPlay playspace.

**Staff:**

- Motioned by Wj Smedema and seconded by K Marose to adjourn to Closed Session as Per Wi Stat 19.85 (1) © to consider employment, promotion, compensation, or performance data of any public employee over which the governmental body has jurisdiction or exercise responsibility. E Gratton-yes; R Smanz-yes, J Hirschfeld-yes, J Haan-yes, Wj Smedema-yes, J Johnson-yes; K Marose-yes. Board reviewed, discussed, and approved the annual review of Library Director Thrane. Motion was made by K Marose and seconded by R Smanz to reconvene to Open Session as per Wi Stat 19.85 (2) and disclose findings. E Gratton-yes; R Smanz-yes, J Hirschfeld-yes, J Haan-yes, Wj Smedema-yes, J Johnson-yes; K Marose-yes. Shared findings of Annual Review with Director Thrane. Review will be forwarded to the City.

**Monarch Library System:**

- Director Thrane shared that the Juneau Public Library will host the Director's Council monthly meeting on Thursday, May 11 at 9:30 am.

**Director's Report:**

- Both written (print) and verbal report given for April 2023.

**Board Planning:**

- The next monthly meeting of the Juneau Library Board of Trustees will be held on Wednesday, June 14, 2023, at 5:00 pm.

A motion to adjourn at 6:07 pm was made by E Gratton and seconded by J Hirschfeld. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary