

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, May 11, 2022

Vice President Rosemary Smanz called the meeting to order at 4:33 PM. Present were, Wj Smedema, Kay Marose, Jenifer Hirschfeld, Jessica Johnson, Rosemary Smanz, Supt. Annette Thompson, and Library Director Jannette Thrane.

Absent: Eileen Gratton

Public Comment:

None

Agenda:

-A motion to approve the agenda made by Supt A Thompson and seconded by J Hirschfeld. Motion carried.

Minutes:

-A motion to approve the minutes of the April 13, 2022 meeting was made by K Marose and seconded by J Johnson. Motion carried.

Budget:

-Director Thrane shared the monthly expense report for April 2022
-Year-to date city expenditures were shared for 2022.

Financial:

-A motion to approve payment of the bills from April 13-May 10, 2022, was made by Supt A Thompson and seconded by K Marose. Motion carried.
-A motion to approve the April 2022 Treasurer's Report was made by Supt A Thompson and seconded by Wj Smedema. Motion carried.
-Year-to-date Board expenditures were shared.

Building/Grounds:

-Director Thrane received a quote of \$350 for a camera to be purchased for security of TalkReadPlay space. Camera will be purchased and installed
-Director Thrane shared that the concerns over the AC unit are being addressed.
-Dead grass near staff entrance will be seeded by DPW.
-Wayne Zamzow will be contacted about the health of the tree
-Bluebird house was installed.

Personnel:

-Library Director J Thrane shared the City's policies for Casual Day, Inclement Weather and vacation benefits.

Services & Programs:

- April programming stats were shared
- May programming was shared.
- Year to date circulation totals were shared
- Hoopla digital statistics on monthly use were shared
- WhoFi monthly statistics were shared
- "Oceans of Possibilities" Summer Reading Program was shared

Public Relations:

- Update given on the TalkReadPlay playspace
- Shared the plans for promoting the summer reading program in the local schools

Policies:

- The Collection Development Policy discussion was tabled.

Monarch Library System:

- Library Director J Thrane shared information about the upcoming Dodge County Fair booth.

Director's Report:

- Written report was provided.

Board Planning:

- The next monthly meeting of the Juneau Library Board of Trustees will be held on Wednesday, June 8, 2022, at 5:00 pm.

A motion to adjourn at 5:21 pm was made by Supt. A Thompson and seconded by J Hirschfeld. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary

Minutes approved at the Library Board of Trustees meeting on July 13, 2022.