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**Personnel Committee Meeting**  
**Tuesday, May 31<sup>st</sup>, 2022**  
**6:30 at City Hall**  
**MINUTES**

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Members present: Cheryl Braun, Kay Marose, Jane Fude, and Mayor Wegener

Members absent: Meagan Buchda

Also, Present:

1. Meeting called to order at 6:33 pm.
2. C. Braun / J. Fude motion to approve agenda. Motion carried.
3. J. Fude / C. Braun motioned to approve the April 26, 2022, minutes. Motion carried.
4. Public Comment: None
5. **Review, Discuss, and Possibly Approve Deputy Clerk to attend training courses at the Clerks and Treasurers Institute in July.**  
Motion by *K. Marose*, second by *J. Fude* to approve training for Deputy Clerk. Motion Carried
6. **Review, Discuss, and Possibly Approve the Clerk/Treasurer to attend training courses at the Clerks and Treasurers Institute in July.**  
Motion by *K. Marose*, second by *J. Fude* to approve training for Clerk/Treasurer. Motion carried.
7. Adjourn to Closed Session as Per WI Stat 19.85(1)(C) Consider Employment, Promotion, Compensation, or Performance Data of Any Public Employee(s) over which the Governmental Body has Jurisdiction or Exercises Responsibility.
  - a. Motion by C. Braun, second by J. Fude to adjourn to closed session. Roll call vote- Marose-yes, Fude-yes, Braun-yes. Motion carried.
8. Reconvene to Open Session as Per WI Stat 19.85(2) and Disclose Findings if any.
  - a. Motion by C. Braun, second by J. Fude to reconvene to open session. Roll call vote- Marose-yes, Fude-yes, Braun-yes. Motion carried.
  - b. Motion by K. Marose, second by J. Fude to approve Meagan Buchda- Clerk/Treasurer has successfully completed her six-month probationary period. Motion carried.
9. Old Business.

10. New Business.
11. Set Date and Time for Next Meeting: Tuesday, June 28<sup>th</sup>, 2022, at 6:30 pm.
12. C. Braun / J. Fude motioned to adjourn meeting at 8:20 pm. Motion carried.

Minutes Reported By:  
Kay Marose