
Common Council
Tuesday, June 13, 2023
7:00 PM at City Hall
MINUTES



Members Present: Richard Evans, Jane Fude, Dave Gratton, Kay Marose, Kayla Muchka, John Schuster, and Mayor Wegener

Members Absent:

Also, Present: Meagan Buchda, Andrew Griggs, Brian Smedema

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

***D. Gratton* motioned and *J. Schuster* seconded to approve the agenda. Motion carried.**

***K. Marose* motioned and *J. Fude* seconded to approve the minutes of previous meetings. Motion carried.**

***J. Schuster* motioned and *D. Gratton* seconded to approve the minutes of intervening meetings. Motion carried.**

Public appearances and citizen comments:

Communications: Discussion about E. Oak Street and watering the newly installed sod. For look to the DPW and Fire Department for help.

***D. Gratton / J. Schuster* motioned to approve \$1,538,778.90 in checks, \$0 in vouchers, and \$212,390.91 in electronic payments. Motion carried 6-0.**

Reports of Officials:

A. **Mayor:** *D. Wegener*-

a. ***K. Marose* motioned and *J. Schuster* seconded to approve Resolution 20-2023 (Approve Mayoral Appointments).** Motion carried 6-0.

B. **Clerk/Treasurer:** M. Buchda reported that the auditors will be here to discuss the findings of the City of Juneau's 2022 financial audit at the July Council meeting.

C. **Written Reports:**

1. [Building Permits Report](#). No questions.
2. [Police Department Report](#): No questions.
3. [Juneau Fire and Rescue Report](#): No questions.
4. [Juneau EMS Report](#): No questions.

Reports of Committees/Commission/Boards:

A. **Library Report**

1. Chairman Report – *J. Thrane* reported that staff from the Juneau Public Library visited local schools to promote Summer Reading programs. Friends of the Juneau Public Library will be hosting a brat fry at Glenn's market in Watertown on July 14th. Jannette stated that Centerfield

Cinema will be taking a hiatus this summer. A survey was created by Jacob (Recreation Director) to gain insight into variables from the last two years. Friends of the Juneau Public Library has not yet set a date for the TalkReadPlay Space ribbon cutting.

B. Plan Commission

1. Chairman Report – *D. Gratton*- No meeting

C. Finance Committee –

1. Chairman Report- *R. Evans*-The committee met with the Recreation Director and Chef Chause regarding the upcoming lease of the Community Center. Both parties were heard, and changes were made to the contract. The updated contract will be sent over to the City Attorney for approval. Evans reported that the committee approved using funds from the perpetual care account to cover the tree removal in the City Cemetery. The committee also approved the City covering costs for credits given to the residents of E. Oak and Hyland Streets for the watering of their new sod.
2. **R. Evans motioned and J. Fude seconded to approve Resolution 24-2023 (Approve Payment to the Juneau Utilities for Credits given to Residents of E. Oak Street and Hyland Street for Watering Newly Installed Sod for the month of June 2023).** Motion carried 6-0.

D. Personnel Committee

1. Chairman Report - *K. Marose*- No Meeting

E. Public Safety

1. Chairman Report – *J. Schuster* reported that Chief Beal introduced Officer Tony Hanke to the committee and mentioned that they are still in the process of hiring a final officer. Schuster told the council that the committee decided to amend city ordinance #10.08.060 by adding #50 – to prohibit parking on portions of S. Fairfield Ave. The committee approved an Extension of Premise for the American Legion for the “Back to Basics Tour” and they approved all licenses for beer, alcohol, and tobacco.
2. **J. Schuster motioned and K. Muchka seconded to approve Resolution 21-2023 (Approve to Grant Liquor Licenses).** Motion carried 6-0.
3. **J. Schuster motioned and J. Fude seconded to approve Resolution 23-2023 (Approve to Extend Premise- American Legion Post #15 Back to Basics Tour),** with the following amendments-add from Miller St. to Fair St. Motion carried 6-0.

F. Public Works

1. Chairman Report – *D. Gratton* reported that Tyler Becker was hired for the Equipment Operator Position. The committee accepted the bid from Buchda LLC to repair the culverts on East and West Kindt Street and discussed repairs that were needed to the loader. Gratton reported that there was a discussion on cleaning up the dumpsite, the committee referred this matter to the CDA.

G. Cable TV

1. Chairman Report – *J. Fude* reported that the committee voted on changing the date and time of the meetings to the second Monday of month and the time to 5:30 pm. Fude stated that the committee approved an upgrade to their Windows application and the purchase of a new laptop, not to exceed \$1,000.00. Changes were made to the Cable TV Ordinance and sent over to the City Attorney for approval.

H. Community Development Authority

1. Chairman Report – *D. Wegener*: John Duran from Whisker came to the meeting to discuss the sale of land located in the industrial park. The Committee offered the “right of first refusal for lots 2811.020 & 2812.012 for 24 months at a cost of \$14,000 and acre with the agreement to level excavation materials in the Industrial Park at “no cost to the City”. The Mayor updated the Committee on the White Pines Subdivision Ground Water Issues. He stated that there needs to be additional storm sewer pipping done along Midway Street.

I. Recreation Committee

1. Chairman Report – *K. Marose*: No meeting

J. Utility Commission Report by Common Council Representative

1. Chairman Report – *R. Evans* reported that Aaron Worthman and Megan Cahill from Baker Tilly attended the meeting to give a presentation on the 2022 Financial Audit. Tim Gassner was present at the meeting to discuss placement of a light pole in front of house. The commission directed Nick to lower the fixture a little more to change the angle of the light. The Utilities had 26 disconnects in the month of May. The committee approved a wage increase for the Utility Billing Clerk and a credit card for Nick Koch to be used exclusively for hotels during apprenticeship classes in Green Bay. The Wastewater department is still looking to fill a vacant Wastewater Operator position.

Old Business: Council wanted to know if a formal resolution was needed to use ARPA funds for street construction projects. Meagan will call the League of WI Municipalities for guidance on this topic.

New Business:

- A. Approve Provisional Licenses (45 days):
Recommended Denial: None

- B. Approve Regular Bartender’s License for 2022 (Expires June 30th, 2024):

Recommended Approval: Kylie Genrich, Ricki Budewitz, Jennifer Coombs, Crystal Vitense, Rebecca Grede, Jara Sieja, Ashlyn Peterman, Derek Kotlowski, Rachelle Muth, John Hatter, Amanda Schultz, Elizabeth Hathaway, Zoie Hall, Amber Passig, Brenda Kroken, Heide Brandt, Autumn Rennhack, Brandon Steger, Carol Soldner, Stephanie Jacobs, Janet Merkes, Callista Checki, Kallista McDaniel, Carrie Herrmann, Kayla Offenbecher, Zachary Rohloff, Donna Chase, Rachael Merkes, Lauren Medelberg, Corey Schrader, Holly Tank, Kimberly Pinkert, Sherry Schmidt, Della Schoppe, Jennessa Knoll, Erica Fredenberg, Daniel Jahnke, Hayley Mahlum, Jennifer Ziehme, Lisa Berger, Donna Wolter, Karlee Robillard, Jennifer Doe, Jay Taber, Charles Dinger, Reno Capin, Abigail Siegel

Recommended Denial: None

Muchka motioned and Schuster seconded to approve regular licenses.

Adjourn Meeting: *J. Schuster* motioned, and *K. Marose* seconded to adjourn meeting at 7:50 p.m.
Motion carried.

Minutes Reported By:
Meagan Buchda