

**Utility Commission Meeting**  
**Monday, August 1, 2022**  
**6:00 PM at Utility Office Building**

Members Present: Robert Affeld, Ross Canniff, Cheryl Braun, Bart Coons, Peter Gallun, Nick Gahlman, and Mayor Wegener

Members Absent: Dick Evans

Also Present: Peggy Schultz, Alex Smudde

The meeting was called to order at 6:00 PM and roll call was taken. Motion by Canniff/Braun to approve the agenda. Motion carried 4-0

Motion by Braun/Canniff to approve the minutes from the previous meeting. Motion carried 4-0.

**Public Appearances/Comments:**

1. Aaron Worthman of Baker Tilly presented 2021 Audited Financial Statements. Discussed the need to raise sewer rates in early 2023.
2. MSA: Moving along on plans/design for Storage garage (3D), Chemical building (3D), Site plan, Admin building floor plan and instrumentation diagrams; Boiler being replaced with (2) high-efficiency units. The Principal Forgiveness in the Clean Water Fund program has increased to maximum of \$2M. Updated agreement has been sent to Sensient, waiting for their attorneys to review and sign.
3. Joe DeYoung gave a presentation on a Sewer lateral replacement program. Suggested getting an ordinance in place, develop a policy and funding plan. Begin televising laterals when doing sewer mains. Put something on website or Facebook page to educate residents.

**Monthly Business:**

- A. Motion by Braun/Coons to approve payment of WPPI invoice of \$380,776.79 and checks of \$185,177.29. Motion carried 4-0.
- B. Review Prior Month Income Statement.
- C. Council Acts Affecting Utility. Resolution 27-2022: Approve Compliance Maintenance Annual Report
- D. Consumption Loss.
- E. Review Totals of Delinquent Customers. Had 13 disconnects this month.

**I. Report of Officials:**

- A. Utility Accountant. Kiley continues to train Pam, she's doing very well.
- B. Electric Superintendent
  1. Projects Update. Kochs started on E Oak St, they're about halfway done, we have first section wired and energized, poles taken down and have temporary feed, haven't received any complaints, job is going well. Had a car hit a pole, no immediate outage; pole was severely damaged, but because of the gas services, we had to reuse the hole, had an outage for about 4 hours which affected 4 people. New service at lift station 2; installed new service at a property on Main Street; got requests for new services by Wild Goose Trail.
- C. Water/Wastewater Superintendent
  1. Projects Update. Hyland St project started and is going well, laying a new 8" water main, installed new valve and box, and a hydrant; new line energized and tested, will test water before installing taps. Lift station 2 Rehab is complete. LW Allen hooked up wiring for status and alarms.

VI. President: Reviewed final draft of the Sensient contract. Reminder that the WPPI annual meeting is in September, encouraged commissioners to attend.

VII. Mayoral Comments: Nothing to report.

Motion by Braun/Canniff to adjourn into closed session at 8:03 PM as per §19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
Canniff AYE, Affeld AYE, Coons AYE, Braun AYE.

1. Discuss and take possible action on employee concerns.

Motion by Braun/Coons to reconvene to open session at 8:29 PM as per §19.85 (2) and disclose findings if any. Canniff AYE, Affeld AYE, Coons AYE, Braun AYE.

Findings, if any: No action to be taken.

VIII. Old Business: None

IX. New Business: None

Motion by Braun/Coons to adjourn meeting at 8:31 PM. Motion carried 4-0.

Minutes recorded by:

Laurie Runyan / Robert Affeld