
Common Council
Tuesday, August 8, 2023
7:00 PM at City Hall
MINUTES



Members Present: Richard Evans, Jane Fude, Dave Gratton, Kay Marose, Kayla Muchka, and Mayor Wegener
Members Absent: John Schuster
Also, Present: Meagan Buchda and Andrew Griggs

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

J. Fude motioned and D. Gratton seconded to approve the agenda. Motion carried.

K. Marose motioned and R. Evans seconded to approve the minutes of previous meetings. Motion carried.

K. Marose motioned and K. Muchka seconded to approve the minutes of intervening meetings. Motion carried.

Public appearances and citizen comments:

Communications:

D. Gratton / K. Marose motioned to approve \$796,260.25 in checks, \$0 in vouchers, and \$189,111.86 in electronic payments. Motion carried 5-0.

Reports of Officials:

A. Mayor: D. Wegener –

- a. K. Marose motioned and K. Muchka seconded to approve Resolution 28-2023 (Approve Mayoral Appointments). Motion carried 5-0.**
- b. R. Evans motioned and J. Fude seconded to approve Resolution 29-2023 (Approve Final Assessment for E. Oak Street). Motion carried 5-0.**
- c. K. Marose motioned and D. Gratton seconded to approve Resolution 33-2023 (Approve Agreement with MSA for CDBG PF Administration, Labor Standards Compliance Monitoring, and Environmental Review). Motion carried 5-0.**

B. Clerk/Treasurer: M. Buchda gave a timeline for the 2024 budget. She has been meeting with department heads regarding each departments budget. Buchda reported the City's contract with Bowmar is up 12/31/2023 and that RFP's have been sent out to different Assessment firms for proposals.

C. Written Reports:

- [1. Building Permits Report. No questions.](#)
- [2. Police Department Report: No questions.](#)
- [3. Juneau Fire and Rescue Report: No questions.](#)

4. Juneau EMS Report: No questions.

Reports of Committees/Commission/Boards:

A. Library Report

1. Chairman Report – *J. Thrane* reported that Bumble is no longer being hidden around Juneau. 519 people found him and scanned his QR code resulting in being entered in the gift basket drawing. Dodge County fair has been good to the Library and donated two season passes, two wristbands for rides, and six daily passes. The library is doing a check out challenge, everything you check out at the library gets you ticket to try to win one of the prizes. The library ran an adult crafting project last week and made tie-dyed scarves.

B. Plan Commission

1. Chairman Report – *D. Gratton* reported that the Strassman family was present at the meeting and requested that the City take ownership of a chunk of her property. T. Justmann came to the meeting and requested to rezone the lot behind him from a P.U.D. to an R-2. There was a noise complaint at 525 S. Fairfield Ave., the committee did not take any action as there was no official complaint. The commission suggested that they build a fence to block some of the noise coming from the building.

C. Finance Committee –

1. Chairman Report- *R. Evans*-No meeting

D. Personnel Committee

1. Chairman Report - *K. Marose* reported that Chief Beal was present at their meeting to discuss the upcoming Union Contract. They discussed employee raises, comparables, cost of living and conducting a wage study. City Hall Staff have an opportunity to go the Civic System symposium and have requested closing the City Hall for 2 days so that all the employees can attend.
2. ***K. Marose* motioned and *R. Evans* seconded to approve Resolution 26-2023 (Approve to Close City Hall September 14 & 15, 2023, for Employees to Attend Training).** Motion carried 5-0.

E. Public Safety

1. Chairman Report – *J. Fude*- No meeting
2. ***J. Fude* motioned and *K. Muchka* seconded to approve Resolution 30-2023 (Approve Agent Change for Kwik Trip Store #324).** Motion carried 5-0.
3. ***J. Fude* motioned and *K. Marose* seconded to approve Resolution 32-2023 (Approve 6-month Class “B” License for the Chamber of Commerce).** Motion carried 5-0.

F. Public Works

1. Chairman Report – *D. Gratton*- No meeting.

G. Cable TV

1. Chairman Report – *J. Fude*- No meeting.

H. Community Development Authority

1. Chairman Report – *D. Wegener*: No meeting.

I. Recreation Committee

1. Chairman Report – *K. Marose*: No meeting.

J. Utility Commission Report by Common Council Representative

1. Chairman Report – *R. Evans* reported that they had a special meeting to accept the resignation letter of Nick Galhman, Shane will be stepping up as the interim Superintendent until a new one is hired, he will be receiving a \$1.00 above his present wage. The job has been posted on numerous sites online. Commission approved using GIS support service provided by WPPI. It is mapping software used by the utilities to keep track of their installations in the City. The cost of this service will be a maximum of \$13,850.00 in 2024 based on use, this will be included in next year’s budget. Commission approved out of state billing policy. Update on WWTP project,

concrete for the oxidation ditch is done and the footings have been poured for the new garage. Evans reported that the Water Department has hired a new employee.

Old Business: Status on the property on S. Fairfield Ave. The City can now proceed in getting bids and getting the property removed. There was some discussion on how to obtain the property as it is owned by two different parties. A. Griggs reported that the owner of the other side of the duplex is willing to work with the City to help remove this property.

New Business:

A. Approve Provisional Licenses (45 days):
Recommended Denial: None

B. Approve Regular Bartender's License for 2022 (Expires June 30th, 2023)
Recommended Approval: Corey Ronge
Recommended Denial: None

K. Fude motioned and D. Gratton seconded to approve regular license.

**Adjourn Meeting: K. Marose motioned, and K. Muchka seconded to adjourn meeting at 7:48 p.m.
Motion carried.**

Minutes Reported By:
Meagan Buchda