

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES  
WEDNESDAY, AUGUST 9, 2023

President Eileen Gratton called the meeting to order at 5:04 PM. Present were Eileen Gratton, Jean Haan, Jenifer Hirschfeld, Jessica Johnson, Kay Marose and Rosemary Smanz  
Absent: Wendy Jo Smedema

PUBLIC COMMENT: none

AGENDA: Haan/Hirschfeld motion to approve agenda as amended. Motion carried.

MINUTES: Gratton/Smanz motion to approve June 14, 2023, minutes. Motion carried.

BUDGET: Director Thrane shared monthly expense report for June and July 2023 as well as Year-to-Date expenditures.

FINANCIAL: Gratton/Johnson motion to approve bills for June 14 - July 4 and July 5 - August 8, 2023. Motion carried.

Gratton/Smanz motion to approve the July 2023 Treasurer's Report. Motion carried.

Gratton/Haan motion to approve the August 2023 Treasurer's Report. Motion carried.

Reports reflected the movement of \$10,000 from CD 370-23 to the checking account as well as moving the remaining CD 370-23 to F&M Bank.

Year-to-End Board Expenditures reviewed. Director Thrane is comfortable with where the budget currently stands.

**BUILDING/GROUNDS:**

A faxing problem experienced this month but was fixed by Spectrum.

Monarch IT will be coming on August 10<sup>th</sup> to program the three new computers. The computers purchased in 2020 will be available for public use.

The Utility Shed will be moved by DPW. Director Thrane shared the quote provided by DPW of \$401.25 and believes the cost can be absorbed by the current budget. She will authorize DPW to do the work when their schedule allows.

**SERVICES & PROGRAMS:**

June programming stats were shared. The summer reading program went well with good participation.

The August calendar was provided to the board members. Donations from the Yoga class will fund a six-week session this fall, beginning in November.

The community quilt was put together by Karla and has been hung up in the lobby. Kindness Rocks were also a successful program with 90 rocks painted by community members at the creativity station provided by the library.

Year-to-date circulation totals for 2023 were shared.

#### PUBLIC RELATIONS:

Library staff participated in the **National Night Out** on August 1st. Not as well attended as other years. The library did "Popsicle Trivia" and handed out popsicles to all those who participated. Library staff did "Storytime at the Parks" at Nitschke Mounds on July 15th. A Juneau Public Library patron won one of three "Monarch End of Summer" Giveaway grand prizes.

#### STAFF:

The library will be closed Saturday, August 19, due to staffing shortage.

#### MONARCH LIBRARY SYSTEM:

Director Thrane shared the "MWFLS Library 2022 cost per Circulation Chart/Dodge County Rural Reimbursement 2024." The specific payment Juneau Library will receive from the county will be determined at a planning meeting on August 23.

RFID processing cart arrived, and staff are in the process of tagging the entire Library collection.

#### DIRECTOR'S REPORT:

A written report was provided to all board members.

#### BOARD PLANNING:

Wisconsin Trustee Training Week is August 21-25. Information regarding the training was provided to the board members. They were encouraged to register for the training. The training is recorded and registered participants can access the training at times that are convenient. Next Library Board meeting is Wednesday, September 13, 2023, at 5:00 PM.

Marose/Hirschfeld motion to adjourn. Motion carried. Meeting adjourned at 5:47 PM.

Minutes submitted by Kay Marose