

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, August 10, 2022

President Eileen Gratton called the meeting to order at 5:01 PM. Present were Eileen Gratton, Wj Smedema, Kay Marose, Jenifer Hirschfeld, Jessica Johnson, Rosemary Smanz, Jean Haan, and Library Director Jannette Thrane.

Public Comment:

-The Library Board recognized and thanked Annette Thompson for her 13 years of service as a Library Board Trustee. The City of Juneau also thanked her for her service at this meeting.

Agenda:

-A motion to approve the agenda made by K Marose and seconded by J Hirschfeld. Motion carried.

Minutes:

-A motion to approve the minutes of the May 11, 2022 meeting was made by J Johnson and seconded by R Smanz. Motion carried.

Budget:

-Director Thrane shared the monthly expense report for July 2022.
-Year-to date city expenditures were shared for 2022.

Financial:

-A motion to approve payment of the bills from July 13- August 9, 2022, was made by K Marose and seconded by J Haan. Motion carried.
-A motion to approve the July 2022 Treasurer's Report was made by E Gratton and seconded by R Smanz. Motion carried.
-Year-to-date Board expenditures were shared.

Building/Grounds:

-Director Thrane is on the agenda for September's Finance Committee meeting to discuss the Library's AC unit barrier cost and continued maintenance.

Personnel:

-Director Thrane shared that she will be hiring Mackenzie Black as the temporary employee and will begin the week of August 15.

Services & Programs:

-July programming was shared.

- Verbal report given on August programming.
 - Year to date circulation totals were shared.
 - hoopla digital statistics on monthly use were shared.
 - WhoFi monthly statistics were shared.
 - "Oceans of Possibilities" Summer Reading Program has now ended.
- Director Thrane gave a verbal report about participation.

Public Relations:

- National Night Out was a success.
- Centerfield Cinema update shared. Dates are the second Friday of each month through September. Possible fundraising ideas were shared for the purchase of equipment.
- Dodgeland's Open House is Wed., Aug. 31 and the library will have a table there.

Library Hours:

- Library will be open for "Curbside Pickup" only August 22-27, 2022, while staff is working on weeding the collection.
- Library staff will be visiting Hustisford Community Library on Aug. 11 for training on weeding/inventory.

Policies:

- The Collection Development Policy discussion was tabled.
- Horicon Aquatic Center Pool Pass is now available. Thank you to the City of Horicon for the donation.
- Director Thrane shared a concern that was brought to the staff's attention about Conceal and Carry.
- Director Thrane shared a concern she and the staff have about released inmates from the Dodge County Jail that come to the library to use the phone, etc. Director Thrane was advised to contact the Dodge County Sheriff with her concerns.

Monarch Library System:

- Library Director J Thrane shared information about the upcoming Dodge County Fair booth-Aug. 17-21, 2022.

Director's Report:

- No written report available-only verbal this month.

Board Planning:

- The next monthly meeting of the Juneau Library Board of Trustees will be held on Wednesday, Sept. 14, 2022, at 5:00 pm.

A motion to adjourn at 6:14 pm was made by J Haan and seconded by K Marose. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary

Disclaimer: These minutes are unapproved, and any corrections made thereto will be noted in the meeting at which they are approved.