

**Board of Review  
Monday, August 14th, 2023  
5:00 p.m. at City Hall**

Members Present: Richard Evans, Jane Fude, Dave Gratton, Mayor Dan Wegener, Meagan Buchda- Clerk  
Treasurer  
Also Present: Nick Marcks – Bowmar Appraisal, Inc.

Board of Review was called to order at 5:00 p.m., and roll call was taken.

**Confirmation of Appropriate BOR and Open Meetings Notices**

The Clerk stated the Open Book and Board of Review Meeting to adjourn notice was published in the Beaver Dam Daily Citizen on April 24<sup>th</sup>, 2023, and was posted in the three customary places in the City. Board of Review did meet on June 8<sup>th</sup> at 5pm to adjourn until today's date. The City did meet within the 45 day window requirement from the state.

Open Book and Board of Review notice was published in the Beaver Dam Daily Citizen on July 1<sup>st</sup>, 2023, and was posted in the three customary places in the city plus the city hall door, more than 15 days prior to the meeting.

**Election of Chairman**

THIS WAS COMPLETED AT THE BOARD OF REVIEW MEETING TO ADJORN ON JUNE 8<sup>TH</sup> AT 5PM. Dan Wegener assumed the Chairman position.

**Election of Vice Chairman**

THIS WAS COMPLETED AT THE BOARD OF REVIEW MEETING TO ADJORN ON JUNE 8<sup>TH</sup> AT 5PM. Jane Fude assumed the Vice Chairman position.

**BOR Member Training**

Clerk stated that Alderpersons Evans, Fude and Gratton viewed training material Wisconsin Clerks Association. Eligible members were entered and certified on the State website.

**Ordinance for the confidentiality of income and expense equipment.**

Clerk stated this is covered with Juneau City Ordinance 2.16.010(D)

**Review of New Laws:**

No new laws.

**Adoption of Policies: THIS WAS ADOPTED IN 2020 AND SHOULD NOT BE ON THE AGENDA.**

**Filing and Summary of Annual Assessment Report by Assessor's Office.**

Open Book was held on August 3, 2023, from 1:00 p.m. to 5:00 p.m.

Assessor's affidavit was signed on August 14, 2023.

Assessment notices were sent to property owners on July 14, 2023.

**Discussion /Action - Certify all corrections of error under state law (Wis.Stat § 70.43).**

NONE

**Discussion /Action - Verify with the Assessor that open book changes are included in the assessment roll.**

Assessor verified all changes were made.

**Allow taxpayers to examine assessment data.**

NONE

The tape recorder was turned off at 5:09 p.m.

**During the first two hours, consideration of:**

- a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause.
  - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court. NONE
  - c. Requests to testify by telephone or submit a sworn written statement. NONE
  - d. Subpoena requests, and NONE
  - e. Act on any other legally allowed or required BOR matters. NONE
1. Review Notices of Intent to File Objection. Mitchell Behm-329 South Street Juneau, WI 53039 and Blackhawk Inv. Trst-Western Mgmt Grp-Landm-348 Fairfield Ave Juneau, WI 53039
  2. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.

The tape recorder was turned back on at 5:39 p.m.

Mitchell Behm from 329 South Street Juneau, WI 53039 was sworn in along with Nick Marcks from Bowmar Appraisal, Inc. Mr. Behm was in attendance to discuss case law and taxation system issues. He did not object his assessment value for parcel number 241-1115-2142-021. See recording for case details.

The tape recorder was turned off at 6:10 p.m.

3. Consider/act on scheduling additional BOR Date(s). NONE
4. Adjourn (to future date if necessary)

The tape recorder was turned back on at 6:59 p.m.

Evans/Fude to close the Board of Review at 7:00 p.m. and to adjourn the meeting. Motion carried.

Minutes Reported By:

Meagan Buchda, Clerk/Treasurer