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**Plan Commission**  
**Monday August 29, 2022**  
**6:30 PM at City Hall**  
**MINUTES**

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Members Present: David Gratton, Ross Canniff, Josh Nichols, Tom Schulte, Bruce Soldner, Ken Steffen, and Mayor Wegener

Members Absent:

Also, Present: Cathy Firari, Donna Braun, Glenn Stousland, Ashley Siegmann

1. The meeting was called to order at 6:30 pm.
2. Roll call was taken.
3. *Canniff* motioned and *Gratton* seconded to approve the agenda. Motion carried 7-0.
4. *Gratton* motioned and *Steffen* seconded to approve the previous meeting minutes from July 25, 2022. Motion carried 7-0.

5. **Review, Discuss and Possibly Approve Dodge County Housing Authority's site plans and zoning for the New Development in Juneau**

Donna Braun presented proposed plans and answered various questions.

*Gratton* motioned and *Nichols* seconded to Approve Dodge County Housing Authority's site plans. Motion carried 6-0-1. Wegener abstained.

6. **Review, Discuss, and Possibly Approve Pilot Program for the keeping of Chickens within City Limits.**

The Commission went over various things that would be included in the Pilot Program. Recommended Requirements are as follows:

- It is understood that raising chickens in the city limits of Juneau is a Pilot Program which may be terminated at the end of any given year
- Coops must be set back at least 10ft from the lot line and in the rear of the dwelling
- Runs including the Chicken coop will not exceed 6'X16'
- Fencing will be 5' height minimum
- \$50.00 Annual Licensing fee
- Limit of 10 Permits, One permit per household
- Limit of 6 chickens per permit
- Breeds not allowed are:
  - Guinea hens
  - Game varieties (cock fighting)
  - Leghorns
  - Hamburgs

- Red Jumbo Fowl
- Bantams
- Coops and runs must be set back by at least 25 feet from neighbors' buildings
- Coops will be required to be held down by 24-inch screw in earth anchors
- Abutting neighbor's approval is required for anyone requesting a permit
- No Roosters
- Only chicken feed will be allowed
- Chicken feed must be kept in airtight containers
- Abandoned coupes must be removed within 30 days
- No butchering within City limits
- No resident of multi-family dwellings will be eligible
- Any resident living in a rental property must have written consent from the landlord
- Electric ran to chicken coop must meet state codes, may not use an extension cord
- Failure to abide by the established requirements may lead to a fine and forfeiture of permit
- Failure to Obtain a Permit. If a resident keeps chickens without a permit or fails to obtain an annual permit by March 1, the City shall take the following actions:
  - First Offense: The City Administrator or designee shall send a written warning to the resident requiring that the resident provide proof that he or she is not or is no longer keeping chickens or requiring that the resident apply for a permit within 30 days.
  - Second Offense: Municipal citations may be written by the Code Enforcement Officer or the Police Department of up to \$100 plus the costs of prosecution for each day without a permit.
  - Third and subsequent offenses: Municipal citations may be written by the Code Enforcement Officer or the Police Department of up to \$250.00 plus the costs of prosecution for each day without a permit.
  - Time limit for second and subsequent offenses: violations within a two-year period after the first offense warning letter may be treated as second, third, and subsequent offenses.

**No Action taken on this agenda item at this time.**

7. **Property Maintenance Update:**  
Would like enforcement and fines issued for previous properties forwarded.
8. **Old Business:**
9. **New Business:**
10. Set date and time for next meeting; Monday September 26, 2022, at 6:30 pm.
11. *Steffen* motioned and *Soldner* seconded to adjourn meeting at 7:50 pm. Motion carried

Minutes Reported by:

Dan Wegener