

**Utility Commission Meeting**  
**Thursday, September 1, 2022**  
**6:00 PM at Utility Office Building**

Members Present: Robert Affeld, Ross Canniff, Cheryl Braun, Dick Evans, Bart Coons, Peter Gallun, Nick Gahlman, and Mayor Wegener

Members Absent: none  
Also Present: Alex Smudde

The meeting was called to order at 6:00 PM and roll call was taken. Motion by Braun/Canniff to approve the amended agenda. Motion carried 5-0

Motion by Canniff/Coons to approve the minutes from the previous meeting. Motion carried 5-0.

Public Appearances/Comments: None

Monthly Business:

- A. Motion by Braun/Coons to approve payment of WPPI invoice of \$380,776.79 and checks of \$185,177.29. Motion carried 5-0.
- B. Review Prior Month Income Statement.
- C. Council Acts Affecting Utility. Resolution 31-2022: To Award Soper Sewer & Water, LLC for the 2022 E. Oak St. Reconstruction Project
- D. Consumption Loss.
- E. Review Totals of Delinquent Customers. Had 19 electric disconnects this month, 3 remain out. Had 1 water disconnect.

Report of Officials:

- A. Utility Accountant.
  1. Motion by Affeld/Canniff to approve Resolution for Authorized Representative to File Applications for Financial Assistance from State of WI Environmental Improvement Fund to move to Council for resolution and approval. Motion by Canniff/Coons to approve Resolution Declaring Official Intent to Reimburse Expenditures to move to Council for resolution and approval, Motion carried 5-0; Affeld gives directive to send Sensient a bill for their share (34.4%) of MSA engineering design fees.
  2. MSA was to give direction on funding for wastewater dept.'s portion of S Hyland & E Oak St projects. Mayor Wegener stated that Oak St will need public side of laterals replaced.
  3. Reviewed preliminary budget items.
- B. Electric Superintendent
  1. Projects Update. The Oak St electrical conversion is wrapping up, Kochs finished work on E. Oak, United Electric should be done tomorrow, finishing the landscaping around the homes. Charter coming to Oak St/dead-end preconstruction meeting next week, should be ok with getting their portion done. Last overhead should be down by end of month. Customers very pleased with contractors and how area's been kept clean. Temporary streetlights will remain possibly until concrete poured in spring. 3 services going in this month by the goose park. Cut down a tree by Sensient warehouse infringing on our primary system. Inspections of transformers should be done within a few days. Put in new guy pole on N Depot & E. Oak St. for new intersection.
- C. Water/Wastewater Superintendent
  1. Repairs on Well #3: Last month got alarm at Well 3 for well flow failure (our largest capacity well), started well, air relief valve didn't spurt, chemical feed pumps did not come on, flowmeter didn't register at all, shut well down, contacted the mayor and he directed to contact Municipal Pump, found the shaft had snapped; pump was installed in 1999, has been rebuilt a

few times, recommend replacement. Motion by Braun/Canniff to proceed with Well #3 repairs as quoted by Municipal Well & Pump. Motion carried 5-0.

2. Project Update: On S Hyland project, all water & sewer utilities are in the ground. On E Oak Grove to E Oak, found lots of rocks, may cause going overbudget. Made a new water line tie-in at intersection of E Center & S Hyland, got 2 good bacT test results, then did other lateral tie-ins, found problems at 138 S Hyland with the pipes and roots, homeowner didn't want to do anything, so contractor made connection adaption. There are 27 lead laterals left to be replaced, 21 are scheduled, 5 residents are not responding. Nick suggested checking with PSC about rules for water shutoffs not getting response after 3 contact attempts. We've got 2 out of 3 sites needed for sequential water sampling. Earlier in month, had issues with totalizer readings from Sensient that were topping out, they sent a tech out and found that the span was off. We had Scada computer checked, made slight adjustment.

President: 1. & 2. Peter Gallun has rescinded his letter of resignation. No action to be taken.

3. Talked with Jim at Sensient last week, he's calling to Indianapolis to get them to move on contract. Will be going with Nick to annual WPPI meeting. Have questions on the electric vehicle situation. Nick took part in round table discussions on brown outs; they have been putting extensions on shutting some coal plants for this reason, possibly reopening some that have been shut down and need little effort to revamp to get back online.
4. Nick suggests that the utility commission looks at the Utility's wages on a year-to-year basis, in our industry our wages are falling drastically behind compared to other utilities, need to remain competitive to retain employees. We participate in MEUW and other wage surveys and can provide those to you for reference. Not many kids going into the utility trades, we should contact the school and suggest taking field trips here.

Mayoral Comments: Nothing to report.

Motion by Braun/Evans to adjourn into closed session at 7:24 PM as per §19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
Canniff AYE, Affeld AYE, Coons AYE, Braun AYE.

1. Discuss and possibly approve Electrical Contractor for Generator project at Well #3.

Motion by Braun/Coons to reconvene to open session at 7:29 PM as per §19.85 (2) and disclose findings if any.  
Canniff AYE, Affeld AYE, Coons AYE, Braun AYE.

Findings: Motion by Braun/Coos to approve Hogan Electric for Generator at Well #3 with payment spread over 2 years, not to exceed \$49,400 with \$22,000 paid this year and balance to be paid in 2023. Motion carried 5-0.

Old Business: None

New Business: None

Motion by Canniff/Evans to adjourn meeting at 7:36 PM. Motion carried 5-0.

Minutes recorded by:

Laurie Runyan / Robert Affeld