
Common Council
Tuesday, September 12, 2023
7:00 PM at City Hall
MINUTES



Members Present: Richard Evans, Jane Fude, Dave Gratton, Kay Marose, Kayla Muchka, John Schuster, and Mayor Wegener

Members Absent:

Also, Present: Caley Visser and Andrew Griggs

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

***J. Fude* motioned and *J. Schuster* seconded to approve the agenda. Motion carried.**

***D. Gratton* motioned and *K. Marose* seconded to approve the minutes of previous meetings. Motion carried.**

***J. Fude* motioned and *J. Schuster* seconded to approve the minutes of intervening meetings. Motion carried.**

Public appearances and citizen comments: None

Communications:

***J. Schuster / K. Marose* motioned to approve \$868,201.40 in checks, \$0 in vouchers, and \$199,686.81 in electronic payments. Motion carried 6-0.**

Reports of Officials:

A. **Mayor:** *D. Wegener* – Reported that the Clerk’s little girl must go into surgery next month. Mayor wanted to wish the family the best.

B. **Clerk/Treasurer:** None

C. **Written Reports:**

1. [Building Permits Report](#). No questions.
2. [Police Department Report](#): No questions.
3. [Juneau Fire and Rescue Report](#): No questions.
4. [Juneau EMS Report](#): No questions.

Reports of Committees/Commission/Boards:

A. Library Report

1. Chairman Report – *J. Thrane* reported that “Something is Hatching” at the Juneau Public Library. The Library is starting a “Reading Dragon” program on September 18, kids will receive a starter pack of three cards when they sign up. For every four thirty-minute segments that you

read you can collect another card with a mystical creature on it. These cards are played similarly to rock-paper-scissors. Juneau Public Library is working with other libraries around the area to attract elementary age kids during the school year. Thrane reported that September is Library Card Signup month. Juneau Public Library wanted to reward the residents of Juneau that already have their Library cards by giving away vinyl stickers. The library is hosting a check out challenge, each time you check out you get a sticker. If you get four stickers, you will win a gift basket. There is also a movie theatre gift card up for grabs.

B. Plan Commission

1. Chairman Report – *D. Gratton* reported that they held a Public Hearing for a rezoning request for Troy Justmann. They had one lady in attendance that was for the rezoning. Tricia Peterson from Future Allstars Academy was present with site plans for the new building/garage that she wants to build. They commission approved the site plans. The commission stated that construction cannot begin until Tricia gets approval from the State, she then needs to come back to Plan Commission so they can approve the project. The Commission discussed an issue with Dodge County and a piece of property North of Hwy W. There seems to be some confusion about who owns it.
2. **D. Gratton motioned and J. Schuster seconded to approve Resolution 34-2023 (Approve Rezoning-Planned Unit Development to R-2 Residential). Motion carried 6-0.**

C. Finance Committee –

1. Chairman Report- *R. Evans* reported that Stephanie Justmann from Dodge County came to discuss ways in which to spend the remaining ARPA funds. ARPA is a special revenue fund that must be obligated to some project by the end of 2024 and spent by the end of 2026. We have \$279,000 available and Meagan will be working with Stephanie and the auditors to figure out the best way to spend these funds. Meagan reviewed the status of the budget process with the committee, departments have all submitted their preliminary requests, insurance rates and wages are yet to be determined.
2. **R. Evans motioned and K. Muchka seconded to approve Resolution 35-2023 (Approve Three Year Contract with Bowmar Appraisal Inc.). Motion carried 6-0.**
3. **Resolution 36-2023 (Approve to Move Excess Cable TV Budget Fund Balance into a Cable Committee Contingency Fund).** No vote, need more information on topic, tabled until the October meeting.
4. **R. Evans motioned and D. Gratton seconded to approve Resolution 37-2023 (Approve PILOT Proposal with Dodge County Housing Authority).** Motion carried 6-0.
5. **R. Evans motioned and J. Fude seconded to approve Resolution 38-2023 (Approve Purchase of Security Cameras for City Parks)** with the following amendments- 3 cameras and installation not to exceed \$11,000. Motion carried 6-0.
6. **R. Evans motioned and D. Gratton seconded to approve Resolution 40-2023 (Approve Demolition Bid for 382 & 330 S. Fairfield Avenue)** with the following amendments- whereas, the Mayor and the City Attorney have reviewed the bids and recommend accepting the bid from Allied Excavating upon written consent by Mandi Ruh. Motion carried 6-0.

D. Personnel Committee

1. Chairman Report - *K. Marose* reported that they had a joint personnel meeting focusing on employee wages and benefits. She provided information about how many employees have left and how many have been onboarded since 2019. Marose also provided wages and benefit study from comparable municipalities. Wages were a struggle because of the setup of some municipalities. Personnel is challenged by the struggle of getting employees. The personnel committee has decided to change their vacation policy. They modified the policy by changing 6 months until you can use vacation to as soon as the employee earns the time, they are allowed to take that time.

2. **K. Marose motioned and K. Muchka seconded to approve Resolution 41-2023 (Approve Wage Increase-Crossing Guards).** Motion carried 6-0.
3. **K. Marose motioned and J. Fude seconded to approve Resolution 42-2023 (Approve Wage Increase- Police Chief).** Motion carried 6-0.

E. Public Safety

1. Chairman Report – *J. Schuster* reported that Clearview requested a road closure for September 8, 2023, from 3:00 pm to 8:00 pm for a car show on Hwy DF, between N. Main and County Service Rd. They were going to one lane open for emergency traffic. The committee members were impressed by how many people attended this event. Discussion about wage increase for Police Chief and Crossing Guards, sent over to Personnel. The committee approved the 9-11 Silent Parade. There was a discussion about the current Juneau Fire Chief's wages being split with the previous Fire Chief. Everyone agreed with the current setup being changed.
2. **J. Schuster motioned and J. Fude seconded to approve Resolution 43-2023 (Set Date and Time for Trick or Treat).** Motion carried 6-0.

F. Public Works

1. Chairman Report – *D. Gratton- Marty* and *Keith W.* were present to discuss a ditch issue. The DPW went down and cleaned out a pile that was there. As of right now there is no retaining water. Went over adding an ordinance to tie in sump pumps in new construction. The committee approved changing the dumpster hours to 8:00 am to 11:00 am. Gratton reported that the posts in the old park shelter have been replaced, he noted that the guys did an excellent job getting the posts out.
2. **D. Gratton motioned and K. Muchka seconded to approve Resolution 44-2023 (Approve Placing Regular Part-Time DPW Employee on Wage Scale).** Motion carried 6-0.

G. Cable TV

1. Chairman Report – *J. Fude* reported that the committee had some great discussion about equipment, the future of cable tv, and putting cameras up to remotely videotape meetings.

H. Community Development Authority

1. Chairman Report – *D. Wegener: No meeting.*

I. Recreation Committee

1. Chairman Report – *K. Marose* reported that the committee discussed having key fobs or do they keep the key code box. For security purposes they agreed to change code often. Jacob thought that it would be good to institute an open gym. He will be working on that. The committee wants to install security cameras in the entry way and the gym. Marose reported that there were fifty-five people that signed up for soccer and flag football is up and going.

J. Utility Commission Report by Common Council Representative

1. Chairman Report – *R. Evans* reported Sherri Scott from MSA came and gave an update on the WWTP. Completion of this project is scheduled for July 1, 2025. The Commission approved change orders on the project that resulted in a cost reduction of \$78,225.00. They reviewed the 2023 preliminary budget. The commission approved the resignation of the Interim Superintendent, the commission also approved wage increases for the WWTP.
2. **R. Evans motioned and K. Muchka seconded to approve Resolution 45-2023 (Approve to Reinstate Nick Gahlman- Electric Superintendent).** Motion carried 6-0.
K. Marose questioned if Nick was coming back with all the same benefits that he had when he left. J. Fude and K. Marose wanted to know the percentages of the WWTP employees' wage increases. Marose warned that the City employees are all starting to feel overlooked.

Old Business:

New Business:

- A. Approve Provisional Licenses (45 days): Bethany Ballas

Recommended Denial: None

B. Approve Regular Bartender's License for 2022 (Expires June 30th, 2023)

Recommended Approval: Bethany Ballas

Recommended Denial: None

K. Schuster and D. Gratton seconded to approve regular license. Motion carried.

**Adjourn Meeting: *K. Marose* motioned, and *K. Muchka* seconded to adjourn meeting at 8:34 p.m.
Motion carried.**

Minutes Reported By:
Caley Visser