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**Common Council**  
**Tuesday, September 13, 2022**  
**7:00 PM at City Hall**  
**MINUTES**

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Members Present: Cheryl Braun, Richard Evans, Jane Fude, Dave Gratton, Kay Marose, John Schuster, and Mayor Wegener  
Members Absent: None  
Also, Present: Meagan Buchda and City Attorney Andrew Griggs

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

**C. Braun motioned and J. Schuster seconded to approve the agenda. Motion carried.**

**D. Gratton motioned and J. Fude seconded to approve the minutes of previous meetings. Motion carried.**

**K. Marose motioned and D. Gratton seconded to approve the minutes of intervening meetings. Motion carried.**

**Public appearances and citizen comments:**

**Communications:** Pre-Construction meeting for E. Oak Street Project. Update from Jason coming, will update website when update is received. Update was given on Hyland Street reconstruction.

**J. Schuster / D. Gratton motioned to approve \$854,202.41 in checks, \$0 in vouchers, and \$168,764.01 in electronic payments.**

**Reports of Officials:**

- A. **Mayor:** *D. Wegener* – Updated Council on E. Oak Streets and Hyland reconstruction projects.
- B. **Clerk/Treasurer:** *M. Buchda* – Reported that the update to the website is complete and available. No ARPA funds were awarded to the City of Juneau. Termination letter was sent out to Waste Management in accordance with their contract terms, old bins should be picked up December 29, 2022. New bins to be dropped off within the next week. Bulk pickup was changed due to staffing issues. 2023 budget is underway along with November election preparations. Absentee ballots will be sent out on Monday September 19. Buchda commented that her and the Mayor were discussing keeping Chairman reports to five minutes max.
- C. **Written Reports:**
  1. [Building Permits Report.](#)
  2. [Police Department Report:](#)
  3. [Juneau Fire and Rescue Report:](#)

#### 4. [Juneau EMS Report:](#)

##### Reports of Committees/Commission/Boards:

##### A. Library Report

1. Chairman Report - *J. Thrane*-Brought smores for the Council members to promote the Library's "Readers have Smore Fun". National events get a library card month. Residents that have a library card, check out items four times in the month of September and get yourself a smore. Jannette discussed back to school story walk. She also wanted to thank everyone that helped with the Outdoor Cinema.

##### B. Plan Commission

1. Chairman Report – *D. Gratton*: Met with Dodge County Housing Authority to discuss a new development in Juneau, looking at the plans for that and have approved the initial drawing, waiting on the final plans. Discussed the Pilot Program for the Keeping of Chickens within City Limits. Waiting on the City's Legal Counsel to move forward with the program.

##### C. Finance Committee –

1. Chairman Report- *C. Braun*: Ashton presented a few bids for the new City Park signs. Committee discussed the installation and upkeep associated with the sound barrier at the Library and had discussion on the renewal of the five-year lease agreement with the Historical Society. Looked over the repairs needed for the Addie Joss Concession stand and softball storage shed. M. Buchda provided us with the 2<sup>nd</sup> quarter financials and had a small discussion on ARPA funds and what they should be used on. Department heads are working on budget and need to get their numbers to Meagan so she can proceed with the 2023 City Budget.
2. **C. Braun motioned and K. Marose seconded to approve Resolution 34-2022 (Approve the Purchase of two (2) Signs for the City Parks). Motion carried 6-0.**
3. **C. Braun motioned and R. Evans to approve Resolution 35-2022 (Approve Lease Agreement with Dodge Centre Historical Society). Motion carried 6-0.**

##### D. Personnel Committee

1. Chairman Report - *K. Marose* No report.

##### E. Public Safety

1. Chairman Report – *J. Schuster* reported that they had a special meeting before council. Question about property on Fairfield Avenue.
2. **J. Schuster motioned and D. Gratton seconded to approve Resolution 32-2022 (Set Date and Time for Trick or Treat). Motion carried 6-0.**
3. **J. Schuster motioned and J. Fude seconded to approve Resolution 33-2022 (Approve Temporary Class "B" License for Chamber of Commerce Softball League). Motion carried 6-0.**

##### F. Public Works

1. Chairman Report – *D. Gratton*: No Meeting, Gratton did upgrade the council on street projects that were supposed to be done this year but are not going to be completed until next year.

##### G. Cable TV

1. Chairman Report – *J. Fude*: No Meeting

#### **H. Community Development Authority**

1. Chairman Report – *D. Wegener*: Cover costs on sewer extensions at the Wild Goose Park, currently have one bid waiting on a couple more.

#### **I. Recreation Committee**

1. Chairman Report – *K. Marose*: No meeting

#### **J. Utility Commission Report by Common Council Representative**

1. Chairman Report – *R. Evans* reported that they got updates on the electrical portion of the E. Oak Street and Hyland Street projects. Overhead work should be down by the end of the month, temporary streetlights will remain in place until concrete is poured. The residents are happy with how the contractors are keeping the area cleaned up. All water and sewer utilities are in the ground on Hyland Street. 27 lead laterals that need to be replaced. Mayor informed the commission that the public side on the section of Oak Street between Main and Fair Street are made of lead and need to be replaced. Problems with well #3 last month, the commission voted to repair and update well #3. Sensient contract still being discussed.
2. ***R. Evans* motioned and *C. Braun* seconded to approve Resolution 36-2022 (Authorized Representative to File Applications for Financial Assistance From State of Wisconsin Environmental Improvement Fund). Motion carried 6-0.**
3. ***R. Evans* motioned and *C. Braun* seconded to approve Resolution 37-2022 (Resolution Declaring Official Intent to Reimburse Expenditures). Motion carried 6-0.**

**Old Business:** None

#### **New Business:**

- A. Approve Provisional Licenses (45 days): Destiny Paulson, Reno Capin, Jay Taber, and Thomas Spiess.  
Recommended Denial: None
- B. Approve Regular Bartender's License for 2022 (Expires June 30<sup>th</sup>, 2023)  
Recommended Approval: Destiny Paulson, Reno Capin, Emily Nekich, Jay Taber, and Thomas Spiess.  
Recommended Denial: None
- K. ***J. Fude* motioned and *J. Schuster* seconded to approve Provisional Bartender's Licenses for 2022 for Destiny Paulson, Reno Capin, Jay Taber, and Thomas Spiess. Motion carried 6-0.**
- L. ***J. Fude* motioned and *D. Gratton* seconded to approve Regular Bartender's Licenses (Expires June 30, 2023) for Destiny Paulson, Reno Capin, Emily Nekich, Jay Taber, and Thomas Spiess. Motion carried 6-0.**
- M. **Adjourn Meeting: *J. Schuster* motioned, and *K. Marose* seconded to adjourn meeting at 7:51 p.m. Motion carried.**

Minutes Reported By:  
Meagan Buchda