

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, September 13, 2023

Kay Marose called the meeting to order at 5:03 PM. Present were Wj Smedema, Jean Haan, Jenifer Hirschfeld, Jessica Johnson, Kay Marose, and Library Director Jannette Thrane. Rosemary Smantz joined the meeting at 5:44 pm.

Absent: Eileen Gratton

Public Comment:

-none

Agenda:

-A motion to approve the agenda was made by J Haan and seconded by J Hirschfeld. Motion carried.

Minutes:

-A motion to approve the minutes of the August 9, 2023, meeting was made by J Johnson and seconded by J Haan. Motion carried.

Budget:

- Director Thrane shared the monthly expense report for August 2023.
- Year-to-date city expenditures were shared for 2023.
- Director Thrane shared the proposed library budget for 2024.

Financial:

- A motion to approve payment of the bills from August 9-September 12, 2023, was made by J Johnson and seconded by Wj Smedema. Motion carried.
- A motion to approve the September 12, 2023, Treasurer's Report was made by Wj Smedema and seconded by K Marose. Motion carried.
- Year-to-date Board expenditures were shared.
- Director Thrane shared that \$500 was added to the Hoopla account for 2023. The money will be taken from the Collection and Development fund.
- The proposed library budget from the Federated Fund for 2024 was shared.

Building/Grounds:

- A replacement part for the boiler replaced in 2019 was installed.
- Discussed centered around the removal of the dying ash tree on library property and concerns about the maple tree. DPW was contacted and will share more information when available.
- The three circulation computers and two iPads in kiosk stands are available for set-up.
- The Momentum Studios design concepts for the workroom window project were tabled.

Services & Programs:

- August programming stats were unavailable but Hoopla, and WhoFi stats were shared.
- September programming was shared through a printed calendar.
- Year to date circulation totals for 2023 were shared.

Public Relations:

- No date yet on the Friends of JPL ribbon cutting event for the opening of the TalkReadPlay playspace. The Friends group is waiting for the delivery of a picnic table.
- New "Reading Dragons" promotion will begin on Monday, September 18.
- Back to School story walks were available at Dodgeland and St. John's schools.
- Motioned by J Haan and seconded by J Hirshfeld to close the library at 3 pm on Fri., Oct. 8, to participate in the Dodgeland Homecoming parade. Motion carried.

Staff:

- Director Thrane stated a Library Page has resigned and she is in the process of hiring a replacement.

Monarch Library System :

- Director Thrane shared that she would be attending the Dodge Country Planning Meeting on September 30, 2023.
- RFID project still underway.

Director's Report:

- Verbal report given for August/September 2023.

Board Planning :

- The next monthly meeting of the Juneau Library Board of Trustees will be held on Wednesday, October 11, 2023, at 5:00 pm .

A motion to adjourn at 5:48 pm was made by J Haan and seconded by J Hirshfeld. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary