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**Recreation Committee Meeting**  
**Wednesday September 27, 2023**  
**5:30 at Juneau Community Center**  
**MINUTES**

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Members Present: Kara Erstad, Kay Marose, Wendy Jo Smedema, Jennifer White, Amy Wolter, Jacob Caltagerone, and Mayor Wegener  
Members Absent: None  
Also Present:

1. This meeting was called to order at 5:31 pm, and roll call was taken.
2. White motioned and Wolter seconded to approve the agenda. Motion carried.
3. White motioned and Wolter seconded to approve minutes from August 23, 2023. Motion carried.
4. Public Appearances or Comments: None
5. **Review, Discuss, and Possibly Approve policy regarding the usage of security cameras by the Recreation Department to monitor activity in and around the Community Center.**

Marose/Smedema motion to approve the draft POLICY AND PROCEEDURE – Security cameras at City Park and the Community Center (attached). Motion carried.

6. **Review, Discuss, and Possibly Approve policy regarding the responsibility of the Recreation Director to coordinate the bookings of the Community Center as outlined in the Community Center Lease.**  
Marose/Erstad motion that the Recreation director will schedule the “contributing non-profit civic organizations” that are allowed one free meeting a month at the Community Center per the lease agreement. Motion carried 4-1, Smedema – nay. The current lease is silent on who is responsible for arranging these meetings, so clarification is being provided to avoid any further confusion.
7. **Review, Discuss, and Take Possible Action on establishing a separate account to take in charitable contributions for the Juneau Rage Soccer Program.**  
White/Smedema motion for the City to establish a separate account to take in charitable contributions for the Juneau Rage soccer program. Motion carried.
8. **Adjourn to Closed Session as Per WI Stat 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**  
Marose/White to adjourn to Closed session as Per WI Stat 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote taken. Motion carried. The committee went into closed session at 5:50.

**9. Reconvene to Open Session as Per WI Stat 19.85(2) and Disclose findings if any.**

Smedema/White motion to reconvene to Open Session Per Wi Stat 19.85(2) and disclose any finding if any. Roll call vote was taken. Motion carried. Reconvened to open session at 6:17. Six-month Performance evaluation completed for the Recreation Director.

**10. Recreation Director Report:**

Jacob provided updates on fall soccer, flag football and the upcoming basketball season. Input was provided by committee members on the possibility of doing some children's holiday events.

11. Old Business: None

12. New Business: None

13. Date and Time set for next meeting: October 25,2023 at 5:30 pm.

14. White motioned and Wolter seconded to adjourn the meeting at 6:46 pm. Motion carried.

Minutes Reported by:  
Kay Marose