

**Finance Committee
Tuesday October 3, 2023
5:30 P.M. at CITY HALL
405 Jewel St.
CHAIRMAN'S AGENDA**

Finance Members: Richard Evans, Jane Fude, Kayla Muchka

Others Invited: Meagan Buchda and Mayor Dan Wegener

Members Absent: None.

Also Present: Joe Luedtke, Ed Weiss, Pam Bunkoski, Keith Weinheimer, Rick Cramer.

- 1.** The Meeting was called to order at 5:30 pm and roll call was taken.
- 2.** J. Fude / K. Muchka to approve the agenda. Motion carried.
- 3.** J. Fude / K. Muchka to approve the September 5, 2023, minutes. Motion carried.
- 4.** Public Comment: None.

5. Review, Discuss, and Possibly Approve Farm Lease Contract.

At the last finance committee meeting, it was approved to accept bids for rent of Agricultural property at a minimum of \$200 per acre for the fiscal years 2024-2026.

The following bids were submitted to rent city property for farm purposes:

Keith Weinheimer -	\$206.78 per acre
Rick Cramer -	\$220.00 per acre
Randy Draeger -	\$273.00 per acre

J. Fude / K. Muchka motioned to approve the bid from Randy Draeger for the term January 1, 2024, thru December 31, 2026, at the price of \$273.00 per acre.

Motion carried 3-0.

6. Review, Discuss, and Possibly Approve Quote for the Purchase and Installation of Security Cameras for the Recreation Department.

The following quotes were received to install cameras in the Juneau City Park;

GuardDog Surveillance Systems -	\$ 6,207.34
Javis Industries LLC -	\$ 5,909.47
Gappa Security Solutions	\$18,975.50
Hammes Fire & Safety, LLC	\$ 4,153.00

GuardDog plan includes 7 cameras surveying areas of the park and the front of the Community Center. This is a wireless installation. GuardDog is already in service at the Utility building and the Library. Javis plan does not include needed wire installation that would have to be done by DPW or another contractor. Joe Luetke estimated the cost of additional wire and installation to be around \$2,200. Hammes plan is a wireless system that includes 4 cameras. Weatherproof boxes would need to be installed by the City.

J. Fude / K. Muchka motioned to approve Contracting with GuardDog Surveillance Systems to install the camera system in the City Park as presented for \$6,207.34. Motion carried 3-0.

7. Review, Discuss, and Possibly Approve Moving Deputy Clerk to Step 5 on the City Wage Scale effective October 1, 2023.

Personnel Committee approved and forwarded to Finance a recommendation to move the Deputy Clerk to Step 5 on the City Wage Scale.

J. Fude / R. Evans motioned to approve Moving the Deputy Clerk to Step 5 on the City Wage Scale effective October 1, 2023. Motion carried 3-0.

8. Review, Discuss, and Possibly Approve Placing a Part-Time Police Officer on the City Wage Scale.

Personnel Committee approved and forwarded to Finance a recommendation to place a Part-Time Police Officer on the City Wage Scale.

J. Fude / K. Muchka motioned to approve placing a Part-Time Police Officer on the city Wage Scale. Motion carried 3-0.

9. Review, Discuss, and Possibly Approve Uses for the remaining ARPA funds.

Meagan informed the committee that the city will be able to show “lost revenue” and that should allow the ARPA funds to be used for designated projects. The fund is \$279,255.70

plus around \$12,000 earned interest. She suggests that the funds be designated for a project by early next year.
No action taken.

10. Review, Discuss, and Possibly Approve the 2024 Wage Scale.

Personnel Committee approved and forwarded to Finance a recommendation for a 3% Cost Of Living Adjustment (COLA) across the board on the City employee wage scale. The contingency monies left on the proposed budget to date are \$85,781.06. The committee discussed using some of this money to increase the COLA to 4 percent.

J. Fude / K. Muchka motioned to approve a 4% COLA adjustment across the board on the City wage scale effective January 1, 2024.
Motion carried 2-1. (Fude - Yes, Muchka - Yes, Evans - No)

11. Review, Discuss, and Possibly Approve the 2024 Health Insurance Plan Employee/ Employer Share.

Personnel Committee approved and forwarded to Finance a recommendation to adopt Option 2 as presented for the 2024 Health Insurance Plan Employee / Employer Share. Insurance monthly rate increases are 17.96% for the Dean Family plan and 17.88% for the Dean Single plan. Choosing Option 2 will increase the cost for the City by \$47,924.93 in 2024.

Option 2 provides for the following:

Full Time -	City 85% / Employee 15%
30-39 Hrs -	City 75% / Employee 25%
< 30 Hrs -	City 50% / Employee 50%

J. Fude / K. Muchka motioned to approve Option 2 as presented for the 2024 Health Insurance Pan Employee / Employer Share.
Motion carried 3-0.

12. Review and Discuss Fire 2024 Budget.

Fire Chief Ed Weiss and Meagan presented the Fire Department Budget for 2024.

13. Review and Discuss Police and Emergency Government 2024 Budget.

Meagan presented the Police and Emergency Government Budget for 2024.

14. Review and Discuss Recreation 2024 Budget.

Meagan presented the Recreation Budget for 2024.

15. Review and Discuss Cable TV 2024 Budget.

Jane Fude and Meagan presented the Cable TV Budget for 2024.

16. Review and Discuss Library 2024 Budget.

Meagan presented the Library Budget for 2024.

17. Review and Discuss Public Works 2024 Budget.

Meagan presented the Public Works Budget for 2024.

18. Review and Discuss EMS 2024 Budget.

Meagan presented the EMS Budget for 2024.

19. Review and Discuss Cemetery 2024 Budget.

Meagan presented the Cemetery Budget for 2024.

20. Review and Discuss General Government 2024 Budget.

Meagan presented the General Government Budget for 2024.

21. Old Business. None.

22. New Business. None.

23. Set Date and Time for Next Meeting: November 7, 2023, at 6:30 pm.

24. J. Fude / K. Muchka motioned to adjourn the meeting at 7:31 pm. Motion carried

Minutes Reported By:
Richard Evans