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**Common Council**  
**Tuesday, October 10, 2023**  
**7:00 PM at City Hall**  
**MINUTES**

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Members Present: Richard Evans, Jane Fude, Dave Gratton, Kay Marose, Kayla Muchka, and Mayor Wegener  
Members Absent: John Schuster  
Also, Present: Meagan Buchda and Andrew Griggs

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

***K. Marose* motioned and *J. Fude* seconded to approve the agenda with the amendment that Resolution 50-2023 be moved from Public Safety to Personnel. Motion carried.**

***D. Gratton* motioned and *K. Marose* seconded to approve the minutes of previous meetings. Motion carried.**

***K. Marose* motioned and *K. Muchka* seconded to approve the minutes of intervening meetings. Motion carried.**

**Public appearances and citizen comments: None**

**Communications:** 2 second ward alderpeople and the Mayor have received an email from Edward Rupert, the neighbor to the doggy daycare voicing his disapproval of the doggy daycare. He would like something to be done about all the barking and the appearance of the property. The City will investigate resolutions.

***K. Marose / D. Gratton* motioned to approve \$154,827.95 in checks, \$0 in vouchers, and \$98,977.63 in electronic payments. Motion carried 5-0.**

**Reports of Officials:**

**A. Mayor:**

**a. *K. Muchka* motioned and *J. Fude* seconded to approve Resolution 51-2023 (Approve 911 Joint Powers Agreement). Motion carried 5-0.**

**B. Clerk/Treasurer:** M. Buchda reported that Abby will be onsite November 6<sup>th</sup> for the preliminary audit.

**C. Written Reports:**

1. [Building Permits Report](#): No questions.
2. [Police Department Report](#): No questions.
3. [Juneau Fire and Rescue Report](#): No questions.
4. [Juneau EMS Report](#): No questions.

## Reports of Committees/Commission/Boards:

### A. Library Report

1. Chairman Report – *J. Thrane* reported that the Friends of the Juneau Public Library will be working at the Pizza Ranch on Monday of October 23, 2023, from 4:00-8:00 pm, 10% of the proceeds will go back to the Friends of the Juneau Public Library and to piggyback on that this organization is supporting trick or treating. They provide all the candy. If you are a packer fan Jim Rice, a sports historian will be at the Library Wednesday November 1, 2023, he will be discussing the 13 champion seasons.

### B. Plan Commission

1. Chairman Report – *D. Gratton* reported that the Commission looked over and approved 2 Certified Survey Maps for Next Generation Construction for 4 zero lot line duplexes E. Hyland Street. Gratton reported that he met with Sensient's new plant manager and went over all the properties that they have acquired over the years and discussed combining them into one parcel. This would reduce the amount of tax bills that go out. B. Soldner came in requesting another building on his property. There needs to be more clarification on this request.
2. First reading of Ordinance 267-2023 (Ordinance to Amend Ordinance 12.08.100(C)). Need to remove 120 volts.
3. First reading of Ordinance 268-2023 (Ordinance to Amend to Add to the City of Juneau Ordinances 17.08.540 (L) I-1 Light Industrial District Conditional Uses).

### C. Finance Committee –

1. Chairman Report- *R. Evans* reported that the committee approved placing the part-time employee on the wage scale. Meagan discussed the status of the ARPA funds; she informed them that the city will be able to show lost revenue so they can use the money for various projects. There is \$279,255.70 left in ARPA funds. Meagan reviewed the status of the preliminary budget and that the public hearing to adopt the 2024 budget is scheduled for November 28, 2023.
2. **R. Evans motioned and K. Muchka seconded to approve Resolution 36-2023 (Approve to Move Excess Cable TV Budget Fund Balance into a Cable Committee Contingency Fund).** Motion carried 5-0.
3. **R. Evans motioned and D. Gratton seconded to approve Resolution 46-2023 (Approve Farm Lease Contract)** with the addition of a late payment clause at \$5.00 per day, motion carried 5-0.
4. **R. Evans motioned and K. Marose seconded to approve Resolution 47-2023 (Approve Bid for the Purchase and Installation of Security Cameras in the Juneau City Park).** Motion carried 5-0.
5. **R. Evans motioned and K. Marose seconded to approve Resolution 48-2023 (Approve Moving Deputy Clerk to Step 5 on the City Wage Scale).** Motion carried 5-0.
6. **R. Evans motioned and K. Muchka seconded to approve Resolution 49-2023 (Approve 2024 Health Care Employee/Employer Contributions).**
7. **K. Marose motioned and J. Fude seconded to approve Resolution 52-2023 (Approve Cost of Living Increase).** Motion carried 4-1. Aye-Marose, Fude, Muchka, Gratton. Nay-Evans.

### D. Personnel Committee

1. Chairman Report - *K. Marose* reported that the part-time police officer that they want on the wage scale is Russ who just comes back to do weapon training. It is a position with a limited number of hours per year. K. Marose added that they are still in negotiations with the Police Union for the upcoming contract.
2. **K. Marose motioned and J. Fude seconded to approve Resolution 50-2023 (Approve Placing a Part-Time Police Officer on City Wage Scale).** Motion carried 5-0.

## **E. Public Safety**

1. Chairman Report – No report.
2. *First reading of Ordinance 269-2023 (Ordinance to Amend to Add to the City of Juneau Ordinances 10.08.060(B)(50)(51) Parking, Stopping, and Standing.*

## **F. Public Works**

1. Chairman Report – *D. Gratton* reported that there was a concern about the location of the lot pin on 642 E. Oak Street, Joe was instructed to contact Jason Laue from MSA about lot pin locations and having them put in on E. Oak Street. 543 E. Oak Street there were some imperfections with the new concrete, Joe was directed to epoxy the concrete. There is an issue at the City Dump Site, Brice, who is working on the Western Avenue Project wants to use the Dump Site for fill, the Mayor directed him to call Joe and we would do what we can. Joe was concerned with the amount of fill and didn't think that the Dump Site could take it. After discussion with the committee, they agreed that they would accept the fill if it was spread out the way that Joe wanted it. There was a discussion about large haul trucks being run down Western Avenue, the trucks are overweight for the road, they are for off-road use only. Joe reported that there was a request to paint parking stalls on the 200 block of E. Oak Street, landscaping at the Public Safety Building is done, the replacement of the posts at the pavilion are complete, the DPW painted lines and curbs on S. Fairfield Avenue, and Joe is talking to contractors about cameras.
2. *First Reading of Ordinance 15.04.050 (Sump Pumps).*

## **G. Cable TV**

1. Chairman Report – *J. Fude* wanted to thank David Bennet for putting together a list of Cable TV needs. There was a discussion regarding the rules and regulations on archiving taped meetings for official City Business. Cable TV needs to replace Windows 10 by 2024 and the older computers ASAP, there are security risks regarding their operating systems. The committee discussed looking into remote cameras for filming meetings and the need for new filming equipment.

## **H. Community Development Authority**

1. Chairman Report – *D. Wegener: No meeting.*

## **I. Recreation Committee**

1. Chairman Report – *K. Marose* reported the committee made a motion for the Recreation Director to schedule the contributing nonprofit meetings. They also established the need for a separate account for RAGE Soccer donations. Marose talked about the need for Security Cameras in the lobby and the gym in the Community Center. The committee passed a policy regarding the access of turning on and off the security cameras.
2. **K. Marose motioned and K. Muchka seconded to approve Resolution 53-2023 (Approve Policy and Procedure for Security Cameras). MOTION FAILED.** Aye-Marose & Muchka, Nay-Evans, Fude, Gratton.

## **J. Utility Commission Report by Common Council Representative**

1. Chairman Report – *R. Evans* reported Nick was welcomed back by the commission on Monday. He reported that new services were installed at the newly constructed homes located by the Wild Goose Park. He visited with the folks at the construction site on Western Avenue for the new housing development and they agreed that the electrical work will not begin until Spring. Alex reported that there are complaints about chlorine odor in the City water and he is working with MSA to find solutions. One possible solution is to check the media and the iron filters at the mills. These filters have not been changed in 20+ years. He also wanted the commission to eliminate the addition of fluoride in the water. The natural gas line has been extended from the edge of town out to the Wastewater Treatment Plant, three residents along the way have

opted to connect to the gas line. Alex met with MSA about the Oak Street Project and believes that they will meet the deadline for the replacement of all lead pipes.

**Old Business:**

**New Business:**

- A. Approve Provisional Licenses (45 days):

Recommended Denial: None

- B. Approve Regular Bartender's License for 2022 (Expires June 30<sup>th</sup>, 2023)

Recommended Approval: Jason Horner & Richard Nehls

Recommended Denial: None

**J. Fude and D. Gratton seconded to approve regular license. Motion carried.**

**Adjourn Meeting: J. Fude motioned, and K. Marose seconded to adjourn meeting at 8:28 p.m. Motion carried.**

Minutes Reported By:

Meagan Buchda