
Personnel Committee Meeting
Tuesday October 26, 2021
6:30 at City Hall
MINUTES



Members present: Cheryl Braun, Kay Marose, Dave Gratton, and Mayor Wegener

Members absent: None

Also, Present: Shawn Hart – Clerk/Treasurer

1. Meeting called to order at 6:31 pm.
2. Braun/Gratton motion to approve agenda. Motion carried.
3. Gratton/Braun motioned to approve the September 28, 2021 minutes. Motion carried.
4. Public Comment: None
5. **Review and discuss New Deputy Clerk.** A new Deputy Clerk has been hired and will begin employment at the City of Juneau on November 8th. New deputy Clerk has some government experience as well as experience conducting local elections.
6. **Review, Discuss, and possibly take Action on Status of Clerk/Treasurer Position.** Shawn Hart, Clerk/Treasurer, shared current efforts being made to fill his position. The committee discussed the various challenges in filling this position. Shawn shared the additional efforts he will make in recruiting additional candidates. The committee discussed the possibility of contracting with Shawn for his services upon his departure while the City transitions to a new Clerk/Treasurer.
7. **Review and Discuss EMS Accident from September 27, 2021.** Shawn reviewed the City's accident protocol. Driver did complete the required drug testing within the required 24 hours. Drug test was clean. Police Chief was at the scene of the accident and confirmed there was no indication of alcohol.
8. Old Business. None
9. New Business. Special Personnel Meetings may be necessary to interview candidate(s) for the Clerk/Treasurer position or issues related to Shawn upcoming departure.
10. Set Date and Time for Next Meeting: Tuesday November 30, 2021 at 6:30 pm
11. Braun/Gratton motioned to adjourn meeting at 7:19 pm. Motion carried.

Minutes Reported By:

Kay Marose